

Town of New Bremen  
Zoning Board of Appeals  
January 12, 2023  
6:00 PM

## **Minutes**

**Board Members Present:** Jessica Clemons, Tim Lee, McKenzie Lehman

### **I. Roll Call**

- a. Chairwoman Jessica Clemons called the meeting to order at 6:00 PM.

### **II. Public Hearing**

### **III. General Public Comments**

### **IV. Old Business**

A motion was made by McKenzie Lehman to approve the previous meeting minutes. Jessica Clemons seconded, and all were in favor. Motion carried.

### **V. Correspondence**

### **VI. New Business**

The board discussed the online solar trainings that they were able to attend. It was decided it would be advantageous to save all of the slideshows to a Google Docs accessible by board members, along with meeting minutes and other relevant documents, so everyone on the board will have access. This is something the board will work on prior to the next meeting.

Jessica will reach out to Cassandra Buell to follow up on the formation of the Town of New Bremen Planning Board.

The Zoning Board of Appeals will assess the need to meet in the week prior to each monthly meeting. It was decided that at the very least, they will meet quarterly (January, April, July, and October).

### **VII. Adjournment**

- a. A motion to adjourn was made at 6:22 PM by McKenzie Lehman and seconded by Tim Lee. All were in favor. Motion carried.