

REGULAR MEETING
September 12, 2016

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 12th day of September 2016.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Joseph E. Aucter, Councilman
Marcus Bush, Councilman
Jonathan M. Bush, Hwy. Superintendent
Elizabeth B. Jones, Clerk
Errol A. Aucter, Justice

Absent - Steven Brooks, Councilman

Attended by: Approximately 4 people

Supervisor Keys called the meeting to order at 6:03 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 91 OF 2016
APPROVAL OF MINUTES**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, the minutes of the August 8, 2016 meeting are approved.

PRIVILEGE OF FLOOR

Supervisor Keys opened the floor to the public for comment. Darlene Hunkins, President of the Beaver River Recreation Association submitted their end of the year final report for 2016 along with a letter of request for an increase in funding by the Town for 2017, to help cover the ever increasing operating expenses. They received \$2000 in the past and are asking for \$8,000. They have tried taking other avenues to obtain donations or funding, but still come up short. Mrs. Hunkins thanked the Board for their time and consideration and left the meeting at 6:13 p.m.

Sue Sauer of the Mattis Road, thanked the Board for replacing the dead crab apple tree in the park.

COUNCIL MEMBER REPORTS

Councilman Becker obtained a \$1,000 donation from Frederick Walters for the New Bremen Rural Cemetery. Supervisor Keys sent a thank you for his generous donation.

Councilman Bush reported that Mitch Fidler has been working on mapping out the New Bremen Rural Cemetery and when finished, Councilman Bush is hoping to find a high school senior that will do the mapping on a computer.



**RESOLUTION NO. 92 OF 2016
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

BOARD OF ASSESSMENT REVIEW

John Scanlon's term of office on the BAR ends September 30, 2016. After discussion, the following resolution was presented.

**RESOLUTION NO. 93 OF 2016
BOARD OF REVIEW REAPPOINTMENT**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, that John Scanlon is hereby reappointed to the Board of Assessment Review, term of office October 1, 2016 to September 30, 2021.

HIGHWAY

Highway Superintendent Bush gave a brief report of work completed by the highway department.

**RESOLUTION NO. 94 OF 2016
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Bush, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

AUDIT

Supervisor Keys received a letter from the Unified Court System requesting copies of the Justice's 2015 annual audit reports and resolution of adoption by the Board. Clerk Jones forwarded the requested information to the Unified Court System.

**RESOLUTION NO. 95 OF 2016
DOG CONTROL OFFICER'S MILEAGE/MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, the Dog Control Officer's monthly report is approved as submitted.



SEARCH & RESCUE

Lewis County Search & Rescue sent a contract for Ambulance Service for 2017 in the amount of \$5,835.00. Councilman Aucter doesn't feel they are fulfilling their services and feels the Board should wait to adopt the contract. A public hearing is required before adoption. After discussion, the following resolution was presented.

**RESOLUTION NO. 96 OF 2016
AMBULANCE SERVICE CONTRACT**

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, that a public hearing will be held on October 10, 2016 at 6:00 p.m. at the Town Municipal Office Building for the purpose of renewing a contract with Lewis County Search and Rescue, Inc. for Ambulance Service for the residents of the Town of New Bremen for 2017 with compensation to be set at \$5,835.00. Notice of the Public Hearing is to be published for 1 week in the Journal & Republican.

BUDGET

Supervisor Keys stated he will have the tentative budget for 2017 to the clerk by the end of September and set budget workshops for October 17th at 6 p.m. and October 24th (if needed) at 6:30 p.m. at the Town Municipal Office Building.

BEAVER FALLS FIRE DEPT.

Bob Williams of the Beaver Falls Fire Department invited the Town Board to a meeting for a presentation of their budget process by the Commissioners on September 20, 2016 at 7 p.m. at the fire hall.

HEALTH INSURANCE

Ed Barone of Brown & Brown will be here on September 30, 2016 at 9 a.m. to discuss health insurance plans for 2017. All Board members are encouraged to attend.

**RESOLUTION NO. 97 OF 2016
SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, the Supervisor's monthly report is approved as submitted.

**RESOLUTION NO. 98 OF 2016
AUDIT OF CLAIMS**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #7 & #9 of 2016 in the following amounts.

General	Voucher #117 thru #126	\$1,144.01
Highway T-Wide	Voucher #117 thru #127	\$8,096.01
Highway T-Outside	Voucher #26 thru #30	\$34,722.55

**RESOLUTION NO. 99 OF 2016
EXECUTIVE SESSION**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, to move into Executive Session at 6:45 p.m. to discuss employee guidelines.

Supervisor Keys took notes hereafter.

**RESOLUTION NO. 100 OF 2016
REGULAR SESSION**

On a motion of Councilman Bush, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, to return to regular session at 7:33 p.m.

EMPLOYMENT & LIABILITY GUIDELINES

The Board reviewed the proposed negotiated changes, for the highway department, to be made to the Towns Employment & Liability Guidelines policy. After review and discussion by the Board, the following resolution was presented.

**RESOLUTION NO. 101 OF 2016
AMENDMENT TO THE EMPLOYMENT & LIABILITY GUIDELINES
FOR APPOINTED EMPLOYEES**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Bush, Keys Nays 0

RESOLVED, that the Town Board reviewed and amended the Towns Employment & Liability Guidelines for Appointed Employees policy and that new copies be issued to all employees and Board members.

*Copy of said changes to be attached at the end of these minutes.

The next regular meeting of the Town Board of the Town of New Bremen will be held on October 10, 2016 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman Bush, the meeting was adjourned at 7:35 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector