

REGULAR MEETING
October 9, 2023

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 9th day of October 2023.

Town Officer's Present: Joseph E. Aueter, Deputy Supervisor/Councilman
Casandra M. Buell, Councilwoman
Alexis L. Lyndaker, Councilwoman
Thomas J. Schantz, Councilman
Elizabeth B. Jones, Clerk

Absent: Peter J. Keys, Supervisor and Douglas E. Herzig II, Hwy. Superintendent

Attended by: Tom Kalamas and John Jones – Town of Croghan, Joanne Dicob, Ashley Harkness – Kimley-Horn

Deputy Supervisor Aueter called the meeting to order at 6:34 p.m. with the Pledge to the Flag.

RESOLUTION NO. 80 OF 2023
APPROVAL OF MINUTES

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 4 Aueter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, the minutes of the September 11, 2023 meeting are approved.

OPENING OF FLOOR - SOLAR

Ashley Harkness with Kimley-Horn Civil Engineering Consulting Firm, representing their client CVE North America, the solar developer and applicant for a 5MW solar project to be located at 8048 Hopps Road, Town of New Bremen. Ms. Harkness came to brief on the proposed project and gain an understanding of what is required by the town. The project is in beginning stages and looks to be December before they would have a site plan application submitted for the board's review and consideration. Discussion followed. Councilwoman Buell made mention that the board is currently in the process of updating the towns zoning law which could possibly have an impact on the proposed project. The board addressed Ms. Harkness' questions and concerns. She thanked the board for their time and left the meeting at 7 p.m.

GREEN WASTE

Tom Kalamas – Town of Croghan submitted a “green waste policy” for the boards review/discussion. They are hoping with this policy in place that it will put a handle on dumping of large stumps and logs at the site, as it has become a problem and a great expense to the towns. Would like the boards input on any changes to the policy for their November meeting. Their objective is to approve said policy then. Councilwoman Buell suggested the possibility of a shared services program between the county and towns to purchase a wood chipper instead of hiring out the work. She will research further. Mr. Kalamas and Mr. Jones left the meeting at 7:08 p.m.

COUNCIL REPORTS

Councilman Aueter reported on the following:

- Bridge NY Project – reviewed the project documents. To be filed with Highway Superintendent Herzig.
- Assessor – board discussed their concerns pertaining to an article posted by Town of Marcy Supervisor. The board would like Assessor Smith to attend the next regular meeting. Mr. Aueter will notify him.

Councilwoman Buell reported on the following:

- NBCIA 2 – continuing to work on the new 501c3, have eight (8) board members and hoping to file the certificate soon.
- Zoning Law – submitted “draft” number two with a few revisions. Would like the board to review and will forward on to Attorney Farley for his review in hopes of setting a public hearing for the proposed local law at the budget workshop meeting on October 23rd.
- Co. Shared Services Plan – county is still looking for ideas for “new” shared services programs from towns.
- Speed Radar Signs – waiting to hear back from TAPCO on final pricing and information pertaining to the cloud storage after the first free year, then hoping to discuss further with HS Herzig and place the order.

(Regular Meeting of October 9, 2023 con't.)

**RESOLUTION NO. 81 OF 2023
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 4 Aucter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

CLERK

Clerk Jones reported on the following:

- Ended summer office hours.
- Tentative Budget – submitted two (2) corrected pages as there was a formula error. Please replace them in your copy for review at the budget workshop meeting on October 23rd.

HIGHWAY SUPERINTENDENT

Highway Superintendent Herzig submitted a report for the boards review in his absence. After review/discussion, the following resolution was presented.

**RESOLUTION NO. 82 OF 2023
APPROVAL OF REPORT AND AGREEMENT FOR AUCTION SERVICES**

On a motion of Councilwoman Buell, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 4 Aucter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, the Highway Superintendents monthly report is approved as submitted, and be it further

RESOLVED, that Highway Superintendent Herzig is authorized to sign the Agreement for Auction Services with Absolute Auction & Realty, Inc. to provide auctioneer services for the Town of New Bremen.

*Copy of said agreement to be incorporated at the end of these minutes and filed with the Highway Superintendent.

**RESOLUTION NO. 83 OF 2023
JUSTICES' MONTHLY REPORTS**

On a motion of Councilwoman Lyndaker, seconded by Councilwoman Buell, the following resolution was
ADOPTED Ayes 4 Aucter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, the Justices' monthly reports are approved as submitted.

**RESOLUTION NO. 84 OF 2023
DCO MONTHLY REPORT**

On a motion of Councilwoman Buell, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 4 Aucter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, the Dog Control Officer's monthly report is approved as submitted.

VILLAGE OF LOWVILLE WATER SERVICE

Village of Lowville submitted a new water service agreement for the No. 3 Water District for the boards review and approval. Was last approved in 1991 by the town board when the district was created. After discussion, the following resolution was presented.

**RESOLUTION NO. 85 OF 2023
APPROVAL OF AGREEMENT FOR WATER SERVICE**

On a motion of Councilwoman Buell, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 4 Aucter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, the Town Board of the Town of New Bremen hereby approves entering into said Agreement for Water Service between the Village of Lowville and Town of New Bremen Water District No. 3.

*Copy of said agreement to be incorporated at the end of these minutes and filed in the Clerk's office.

**RESOLUTION NO. 86 OF 2023
SUPERVISOR'S FINANCIAL REPORT**

On a motion of Councilwoman Lyndaker, seconded by Councilwoman Buell, the following resolution was
ADOPTED Ayes 4 Aucter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, the Supervisor's monthly financial report is approved as submitted.

**RESOLUTION NO. 87 OF 2023
AUDIT OF CLAIMS**

On a motion of Councilwoman Buell, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 4 Aucter, Buell, Lyndaker, Schantz Nays 0

RESOLVED, that the bills contained on Abstract #10 have been reviewed by the Town Board and are authorized for payment in the following amounts. The report of prior to audit payments for insurance, utilities and comptroller fees for justice court was also reviewed and approved.

General	Voucher #109 thru #119	\$2,838.38
Highway T-Wide	Voucher #91 thru #94	\$902.98
Highway T-Outside	Voucher #30 thru #33	\$16,591.37
H. Insurance - \$9,672.68	Utilities - \$1,717.98	Comptroller - \$1,582.00

NEW BUSINESS

Reminder of budget workshop meeting to be held on Monday, October 23, 2023 at 6 p.m. to review the tentative budget for 2024 and any other business that may come forth.

The next regular meeting of the Town Board of the Town of New Bremen will be held on November 13, 2023 at 6:30 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilwoman Buell, seconded by Councilwoman Lyndaker, the meeting was adjourned at 8:03 p.m. Carried unanimously.

Respectfully Submitted
Elizabeth B. Jones, RMC
Town Clerk/Tax Collector