

REGULAR MEETING
October 10, 2022

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 10th day of October 2022.

Town Officer's Present: Peter J. Keys, Supervisor
Joseph E. Aucter, Councilman
Casandra M. Buell, Councilwoman
Alexis L. Lyndaker, Councilwoman
Thomas J. Schantz, Councilman
Douglas E. Herzig II, Hwy. Superintendent
Elizabeth B. Jones, Clerk

Attended by: Tom and Nancy Kovach, Joanne Dicob, Lillia Campeau

Supervisor Keys called the meeting to order at 6:30 p.m. with the Pledge to the Flag.

RESOLUTION NO. 91 OF 2022
APPROVAL OF MINUTES

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 5 Aucter, Buell, Lyndaker, Schantz, Keys Nays 0

RESOLVED, the minutes of the September 12, 2022 meeting are approved.

FLOOR

Supervisor Keys opened the floor for public comment. Tom and Nancy Kovach, 7548 Snell Road own the land adjacent to the New Bremen Community Improvement Association (NBCIA) along the beach of Crystal Pond and recently discovered that the equipment (swing set and shed) are located on their property and feel it could be a liability issue for them if someone was injured. They are interested in selling that section of land or at least having the equipment removed. The Town Board believes the equipment belongs to the NBCIA (a 501c3 organization), and that Robin Houppert is the President. The Board has been trying to contact Mrs. Houppert concerning other issues with the organization. Discussion followed whether to contact the Department of State to look into our concerns along with Attorney Farley for guidance. Supervisor Keys will send a letter to Attorney Farley. It was also suggested that the Town put up no trespassing signs, etc., until things are resolved.

COUNCIL REPORTS

Councilman Aucter

1. Tom Gray water issue – discussed emails between him and the board. Work has been completed by the Village DPW and it is now up to Mr. Gray to contract out the remainder of the work to be completed. As far as the type of water line to be used is up to the VDPW and/or the water district.

Councilwoman Buell

1. Planning Board – has two (2) additional members interested in serving along with one potential. Will know more by the November meeting. Mr. Kovach stated he is also willing to serve on the planning board.
2. Splash Pad – the Village of Croghan is interested in a splash pad to be located at the village park. Councilwoman Buell sent grant applications for them to apply for funding.

RESOLUTION NO. 92 OF 2022
TOWN CLERK'S MONTHLY REPORT

On a motion of Councilwoman Lyndaker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Aucter, Buell, Lyndaker, Schantz, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

HIGHWAY SUPERINTENDENT

Highway Superintendent Herzig reported on the following, with resolution to follow:

1. Fuel Tanks - RFP for new fuel tanks is complete with an October 21st deadline. Sent out to several contractors and have received one proposal thus far.
2. MEO – Received several applications to fill the position. Hired Brandon Atwood with a start date of October 24th. Mr. Atwood does have his CDL.
3. Damaged Road – chip sealed the Bush Road. Cost was more than the original estimate. Waiting to hear from the insurance company on the road damage claim.
4. New Slide-In Sander – researched cost difference between building it ourselves or buying it already built and it is cheaper to buy it already built. Wrote up an RFP and sent out to three (3) companies and received three quotes. Board reviewed/discussed with resolution to follow.
5. New Tractor – missing a bracket which they are expediting. Should have by the end of the year.

**RESOLUTION NO. 93 OF 2022
ACCEPTANCE OF QUOTATION TO PURCHASE
NEW CARBON STEEL SLIDE-IN SPREADER**

On a motion of Councilman Aucter, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 5 Aucter, Buell, Lyndaker, Schantz, Keys Nays 0

RESOLVED, that the Town Board hereby accepts the quote from TENCO Industries for one (1) Harder Spreader Model E144 Carbon Steel Slide-In Spreader – total unit price: \$8,512.00, and be it further

RESOLVED, that Highway Superintendent Herzig is authorized to sign the aforementioned quotation and accept on behalf of the Town of New Bremen.

**RESOLUTION NO. 94 OF 2022
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Aucter, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 5 Aucter, Buell, Lyndaker, Schantz, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**RESOLUTION NO. 95 OF 2022
DCO MONTHLY REPORT**

On a motion of Councilwoman Buell, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 5 Aucter, Buell, Lyndaker, Schantz, Keys Nays 0

RESOLVED, the Dog Control Officer’s monthly report is approved as submitted.

COUNTY

The County adopted Local Law No. 3 of 2022 entitled “The Amended Local Law Regulating and Permitting Special Events On County Roads, Trails or Other County Property And On Any Towns And Property Where the Town Has Opted In”. Each Town that “opts” into the permitting and regulating procedures of special events as set forth in the local law, will be entitled to participate in the road damage reimbursement fund (as a result of permitted motorized recreational activities) established by the County pursuant to an Inter-Municipal Agreement, and must do so by resolution. The Board reviewed said local law. No action taken.

County distributed excess funds to municipalities to help cover increased fuel costs – New Bremen received \$38,646.

FACILITY UPGRADE

Supervisor Keys presented an updated proposal for upgrades/maintenance to the highway and municipal buildings. It is projected to use some funds allocated for building repairs from the 2022 budget along with ARPA funding received. Discussed drawing up an RFP for the proposed project to be advertised, posted and sent out to contractors interested in attending an open walk-through of the buildings and submission of a bid/proposal. After discussion, the following resolution was presented.

(Regular Meeting of October 10, 2022 con't.)

General	Voucher #115 thru #126	\$2,409.96
Highway T-Wide	Voucher #85 thru #90	\$11,889.75
Highway T-Outside	Voucher #23 thru #29	\$181,749.98
Insurance - \$9,876.62		
Utilities - \$1,585.51		
Comptroller - \$1,233.00		
Mennonite Heritage Farm (ARPA Account – ARPA Funds Received)		\$6,000.00
Superior Rec (Playground Account - Grant Funds Received)		\$6,164.22
KS State Bank (Loader Payment #4 – paid in full)		\$34,727.82

The next regular meeting of the Town Board of the Town of New Bremen will be held on November 14, 2022 at 6:30 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Aucler, seconded by Councilman Schantz, the meeting was adjourned at 8:06 p.m. Carried unanimously.

Respectfully Submitted
Elizabeth B. Jones, RMC
Town Clerk/Tax Collector