

REGULAR MEETING

November 10, 2014

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 10th day of November 2014.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Susan J. Sauer, Councilwoman
Joseph E. Aucter, Councilman
Donald W. Getman, Councilman
Jonathan M. Bush, Highway Superintendent
Elizabeth B. Jones, Clerk
Aimee L. Murphy, Court Clerk/Deputy Town Clerk

Attended by: Approximately 10 people

Supervisor Keys called the meeting to order at 6:02 p.m. with the Pledge to the Flag lead by Veterans David Becker and John Boyd.

RESOLUTION NO. 124 OF 2014 APPROVAL OF MINUTES

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was ADOPTED Ayes 4 Becker, Aucter, Getman, Keys Councilwoman Sauer – Did Not Vote

RESOLVED, the minutes of the October 13, 2013 meeting are approved.

PRIVILEGE OF FLOOR

Supervisor Keys opened the floor to the public for comments. Carolyn Schneider, President of the New Bremen Rural Cemetery submitted a letter to the Town Board stating the Cemetery Board voted to turn the Cemetery over to the Town with regrets and in hopes it will be maintained and cared for respectively. The lack of funds and interest has forced them to let it go at this time. They turned over the records, seal and the remaining money in the amount of \$5,223.58 (check no. 1256). Supervisor Keys will contact Attorney Farley to find out the proper procedures to follow. Clerk Jones will store the records and check in the vault until further information is received.

OPEN PUBLIC HEARING

The Public Hearing for the Preliminary Budget for 2015 was declared open at 6:16 p.m. with Proof of Publication in the Journal & Republican being acknowledged.

PUBLIC COMMENT

Joanne Dicob commended the Board for doing a good job on this year's budget. Darlene Hunkins, President of the Beaver Falls Recreation Association asked the Board to consider increasing the amount budgeted for the association due to costly insurance, payroll for life guards, supplies etc. They fell short this past summer. She asked for \$7,000 and the Board kept it the same at \$1,250.00. After discussion, Mrs. Hunkins thanked the Board for their time and left at 6:51 p.m.

CLOSE PUBLIC HEARING

All comments and/or questions by the public pertaining to the 2015 Preliminary Budget were addressed. Therefore, the public hearing was hereby closed at 6:52 p.m. by Supervisor Keys.

BUDGET CHANGES

The Board reviewed the Preliminary Budget for 2015 and made a few changes. After discussion the following resolution was presented.

RESOLUTION NO. 125 OF 2014 ADOPTION OF THE 2015 BUDGET

On a motion by Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

WHEREAS, the Town Board of the Town of New Bremen did meet at the time and place as advertised in the Journal & Republican, now therefore

BE IT RESOLVED, that the Town Board of the Town of New Bremen does hereby adopt such Preliminary Budget of the Town of New Bremen for fiscal year 2015 and said budget will be attached to the proceedings of this meeting, and be it

FURTHER RESOLVED, that the Town Clerk shall prepare and certify a copy of the annual budget as adopted by the Town Board pursuant to Town Law and within 5 days thereof deliver 2 copies to the Supervisor for submission to the Board of Legislators.

COUNCIL REPORTS

Councilman Aucter spoke with Assessor Ball about conducting an education night for the public due to the upcoming reval. Discussed advertising and having people pre-register for it. He will get with Assessor Ball to set a date and time and other details.

RESOLUTION NO. 126 OF 2014 TOWN CLERK'S MONTHLY REPORT

On a motion of Councilman Getman, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

HIGHWAY

Superintendent Bush asked the Board for permission to advertise for Diesel Fuel and Unleaded Gas for the 2015 year. Councilwoman Sauer questioned the procedure for advertising for fuel and the bidding process and was discussed. Mr. Bush stated he took delivery of the new 1-Ton Dump Truck on November 3rd and had the plow installed and it is ready to go. He also asked for permission to advertise for bid for sale of the 2007 F150 Pickup and the 1980 Single-Axle Dump Truck. After discussion, the following resolutions were presented.

(Regular Meeting of November 10, 2014 con't.)

**RESOLUTION NO. 127 OF 2014
ADVERTISE FOR FUEL BIDS**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

RESOLVED, that unleaded gas and diesel fuel for the 2015 year be advertised for bid for 1 week in the Journal & Republican. Bids will be opened on December 8, 2014 at 6:00 p.m. at the Town Municipal Office Building.

**RESOLUTION NO. 128 OF 2014
ADVERTISE FOR BID FOR SALE**

On a motion of Councilman Becker, seconded by Councilwoman Sauer, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

RESOLVED, that Highway Superintendent Bush is authorized to advertise for bid for sale the 2007 Ford F-150 Pickup and the 1980 8000 Single-Axle Dump Truck at his convenience.

**RESOLUTION NO. 129 OF 2014
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Getman, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

DCO

Lindsay Burriss, Dog Control Officer, spoke with Clerk Jones about resigning as DCO. She is no longer interested in being DCO. Both herself and Roger are resigning from all DCO positions. Letter of resignation has not yet been received. Clerk Jones explained if there is no DCO appointed, the duties fall on the Supervisor of the Town. After discussion, the following resolution was presented.

**RESOLUTION NO. 130 OF 2014
PERMISSION TO ADVERTISE FOR DCO**

On a motion of Supervisor Keys, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

RESOLVED, the Clerk has permission to advertise for a DCO once a letter of resignation is received from Lindsay Burriss, DCO. To be advertised in the Journal & Republican.

(Regular Meeting of November 10, 2014 con't.)

**RESOLUTION NO. 131 OF 2014
AMBULANCE CONTRACTS**

On a motion of Councilwoman Sauer, seconded by Supervisor Keys, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aueter, Getman, Keys Nays 0

RESOLVED, that a public hearing will be held on December 8, 2014 at 6:00 p.m. at the Town Municipal Office Building for the purpose of renewing a two (2) year contract with the Beaver Falls Fire Department, Inc. and the Croghan Fire Department, Inc., for emergency and general ambulance service to the Town of New Bremen with compensation to be set at \$8,000.00 for Beaver Falls and \$10,000.00 for Croghan Fire Dept. Notice of the Public Hearing is to be published for 1 week in the Journal & Republican.

CREDIT CARD USE POLICY

Clerk Jones submitted a "sample" credit card use policy for the Boards review. After discussion/review, the following resolution was presented.

**RESOLUTION NO. 132 OF 2014
ADOPTION OF TOWN CREDIT CARD USE POLICY**

On a motion of Councilwoman Sauer, seconded by Councilman Getman, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aueter, Getman, Keys Nays 0

RESOLVED, that the Town Board of the Town of New Bremen hereby adopts said Credit Card Use Policy; and be it further

RESOLVED, the Clerk is to forward copies of said policy to the authorized users and they in turn sign the employee acknowledgement form. Copy of said policy recorded at the end of these minutes.

SUPERVISOR

Supervisor Keys received information from Eric Virkler, County Economic Development Director, pertaining to solar energy projects. Supervisor Keys asked Councilwoman Sauer to review the information and look in to it further.

ASSESSOR'S OFFICE

Supervisor Keys spoke with Dale Virkler, he will be stopping by soon to get started on the project.

HEALTH INSURANCE

Supervisor Keys spoke with Edward Barone of Brown & Brown (health insurance broker) pertaining to the "smart debit card" process and its benefits. After discussion the Board agreed to use the "smart debit card" for health insurance and prescriptions.

TOWN ATTORNEY

Supervisor Keys spoke with Kevin McArdle to obtain more information on his interest of being Attorney for the Town. He would charge on an hourly basis at \$175 per hour. After discussion, it was agreed to stay with Timothy Farley as the Towns Attorney.

(Regular Meeting of November 10, 2014 con't.)

**RESOLUTION NO. 133 OF 2014
SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

RESOLVED, the Supervisor's monthly report is approved as submitted.

**RESOLUTION NO. 134 OF 2014
AUDIT OF CLAIMS**

On a motion of Councilman Getman, seconded by Councilwoman Sauer, the following resolution was
ADOPTED Ayes 5 Becker, Sauer, Aucter, Getman, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #9 & #11 of 2014 in the following amounts.

General	Voucher #151 thru #156	\$1,629.29
Highway T-Wide	Voucher #114 thru #126	\$51,370.62
Highway T-Outside	Voucher #27 thru #32	\$21,530.00

TRANSFERS

Transfers may be necessary for the machinery equipment fund. Supervisor Keys will check with the accountants.

Councilwoman Sauer asked what was going to be done with several accounts in the General Fund that are over the set budgeted amount – Deputy Town Clerk, Assessor's Equipment and Central Communications. Supervisor Keys explained that a line item in the budget is a best guess as to what is spent from it during the year and that transfers are required. Councilman Aucter stated he isn't in favor of going over budget. After discussion, no action taken.

The next meeting of the Town Board of the Town of New Bremen will be held on December 8, 2014 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman Aucter, the meeting was adjourned at 7:57 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector