

REGULAR MEETING
MARCH 11, 2024

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 11th day of March 2024.

Town Officer's Present: Joseph E. Aucter, Deputy Supervisor/Councilman
Alexis L. Lyndaker, Councilwoman
Thomas J. Schantz, Councilman
Marcus C. Bush, Councilman
Douglas E. Herzig, Highway Superintendent
Elizabeth B. Jones, Clerk

Absent - Peter J. Keys, Supervisor

Also Present: Chris Adams, Barry Lyndaker – Legislator, Jessica Clemons - ZBA

Deputy Supervisor Aucter called the meeting to order at 6:30 p.m. with the Pledge to the Flag with invocation.

RESOLUTION NO. 29 OF 2024
APPROVAL OF MINUTES

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

RESOLVED, the minutes of the February 12, 2024 meeting are approved.

PRIVILEGE OF FLOOR

ZBA member, Jessica Clemons came to give an update. They are currently reviewing the towns Comprehensive Plan and newly adopted Zoning Law. Training for ZBA and Planning boards to be held on April 11th. The board thanked Ms. Clemons for attending, she left the meeting at 6:45 p.m.

COUNCIL REPORTS

Councilwoman Lyndaker reported on the following:

- Community Mural – mural and hardware was delivered to the town and will be stored here until installation. Scott Mathys of Lewis County Opportunities has installation on hold due to the unknowns with the Crystal View and National Grid's transmission line upgrade project.
- Clean Energy Program – currently 100 points off from receiving the \$10,000 grant funding. Will be working with Shawnea Hull, CEC Coordinator to complete.

RESOLUTION NO. 30 OF 2024
TOWN CLERK & TAX COLLECTOR'S MONTHLY REPORTS

On a motion of Councilman Aucter, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

RESOLVED, the Town Clerk and Tax Collector's monthly reports are approved as submitted.

CLERK/COLLECTOR

Clerk Jones reported on the following:

- Justice – 30-day period to file a petition ends March 13th. None filed at this time.
- Planning & ZBA – all newly appointed have filed their oaths of office.
- Site Plan Application – received a Site Plan Review Application from Art Edick, notified the Planning Board.
- Town Brochure – working on updating.
- DEC – received “notice of complete application” for a New Bremen Mining Permit on lands owned by Carlton Zehr. The town has 30 days to comment if they wish. The board reviewed and has no comments.

GRAVEL BIDS

Proof of advertising was noted. Received one (1) sealed bid for bank run gravel. After discussion, the following resolution was presented.

**RESOLUTION NO. 31 OF 2024
BANK RUN GRAVEL BID**

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

WHEREAS, the Clerk presented Proof of Advertising to bid for bank run gravel in the Journal & Republican with the following sealed bid being received: Matthew E. Bush - \$2 per yard

NOW, THEREFORE, BE IT RESOLVED, that the bid for bank run gravel submitted by Matthew E. Bush for \$2 per yard is hereby accepted as per recommendation of Highway Superintendent Herzig.

HIGHWAY

Highway Superintendent Herzig reported on the following:

- New 2023 Tandem – still waiting for the body to be painted.
- Tandem Quote – Discussion followed with input from Chris Adams, MEO/Deputy Highway Superintendent. The board thanked him for attending along with his input. Superintendent Herzig is to obtain a new quote to include 18 speed transmission, double wing, with the reuse of the side wing blade we currently have. To review at the April meeting.
- Culvert Replacement – Trout Unlimited Project - Brewery Road will be shut down for a couple weeks in August/September to replace the culvert, which will now be an arch pipe culvert instead of an open-bottom box culvert.
- CHIPS – Advocacy day had a good turnout in Albany. No information on funding yet.

COURT

Due to the town reducing to one justice, Judge Murphy is requesting she be compensated for the increased case load and is asking the town pay her the salary allocated for the second justice. Discussion followed, with more information needed before a final decision is made. Deputy Supervisor Aucter will contact the accountants and Attorney Farley. To be discussed further at the April meeting.

**RESOLUTION NO. 32 OF 2024
JUSTICE MONTHLY REPORT**

On a motion of Councilman Bush, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

RESOLVED, the Justice monthly report is approved as submitted.

**RESOLUTION NO. 33 OF 2024
DCO MONTHLY REPORT**

On a motion of Councilman Bush, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

RESOLVED, the DCO monthly report is approved as submitted.

NATIONAL GRID

Legislator Lyndaker stated he has no new information on the National Grid transmission line project. Deputy Supervisor Aucter briefed on his interview with 7NEWS concerning the project which was attended by Legislator Lyndaker and several concerned residents and business owners.



ROOF REPLACEMENT PROPOSALS

Proof of Publication in the Journal & Republican for sealed bids/proposals for the municipal building roof replacement was noted. Six (6) bids were received, with two (2) being received after the deadline of February 29, 2024, therefore were rejected by the board: Kenneth Kampnich Roofing & Contracting and KW Start to Finish Construction.

Qualifying bids received as follows:

Todd Houppert, Castorland	-	\$62,638.40 or \$64,000.00 w/crinkle cut
Preferred Roofing, Martinsburg	-	\$36,861.94
PTL Contracting Corp., Theresa	-	\$66,000.00
DC Building Systems Inc., Watertown	-	\$135,200.00

The Board reviewed and discussed all proposals submitted. The following resolution was presented thereafter.

**RESOLUTION NO. 34 OF 2024
ACCEPTANCE OF PROPOSAL FOR ROOF REPLACEMENT**

On a motion of Councilman Bush, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

RESOLVED, the New Bremen Town Board hereby accepts and approves the proposal submitted by Todd Houppert, in the amount of \$64,000.00, with crinkle cut, for the Roof Replacement project.

RENEW BREMEN

Casandra Buell notified Clerk Jones the check the town issued in February was stolen/lost. A stop payment was issued after contacting Community Bank, they will be keeping an eye on that account. Replacement check was issued.

Mrs. Buell provided an update on ReNew Bremen to the board. She is asking for the \$35,000 in “community development” grant funds the Town received from AES in 2023, to cover legal fees, filing of 501(c)3 application, insurance costs along with improvements to the Wagner ballfield and concession area.

Also, due to limited funding she also asked if the towns highway crew would be able to mow and weed whack for their organization this summer. Discussion followed with the board stating a resounding no to her request.

After discussion, the following resolution was presented.

**RESOLUTION NO. 35 OF 2024
AUTHORIZATION TO TURN OVER GRANT FUNDING TO RENEW BREMEN, INC.**

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

WHEREAS, the Town of New Bremen applied for and received \$35,000 in “community development” grant funding from AES in 2023; now, therefore, be it

RESOLVED, that Deputy Supervisor Aucter is authorized to write a check for \$35,000 to ReNew Bremen, Inc.

SUPERVISOR FINANCIAL REPORT

Deputy Supervisor Aucter apologized for not forwarding the monthly financial report for the board’s review. Will review at the April meeting.



**RESOLUTION NO. 36 OF 2024
AUDIT OF CLAIMS**

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

RESOLVED, that Deputy Supervisor Aucter is authorized and directed to pay the following amounts on Abstract #2 and #3 of 2024 and also approved the report of prior to audit payments for health insurance, utilities and comptroller fees for justice court.

General	Voucher #39 thru #53	\$5,054.21
Highway T-Wide	Voucher #23 thru #37	\$14,459.64
Highway T-Outside	Voucher #5 thru #5	\$4,858.08
H. Insurance - \$11,178.51		
Utilities - \$2,486.24		
Comptroller - \$1,374.00		
Nation Wide Insurance - \$308.00		

**RESOLUTION NO. 37 OF 2024
EXPENDITURE OF FUNDS FROM THE EQUIPMENT RESERVE FUND
SUBJECT TO PERMISSIVE REFERENDUM**

On a motion of Councilman Bush, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 4 Aucter, Lyndaker, Schantz, Bush Nays 0

WHEREAS, the Town of New Bremen has previously established an equipment reserve fund for the purpose of funding certain capital expenses that may from time to time be required; and

WHEREAS, on May 9, 2022, the Town Board adopted Resolution No. 50 of 2022 authorizing the purchase of 1 - 2023 HX620 6x4 Chassis with Viking Plow Package per quote from Stadium International Trucks for \$236,707.00 via Onondaga County Contract #8996, to be financed through Sun First Equipment Finance; now, therefore, be it

RESOLVED, that the Town Board authorizes the expenditure up to the sum of one hundred twenty thousand dollars and 00/100 (\$120,000.00) from the Equipment Reserve Fund for the above referenced purchase; and be it further

RESOLVED, that this resolution and the authorization set forth herein is subject to a permissive referendum; and be it further

RESOLVED, that should a petition for a permissive referendum be filed under the terms of Article 7 of the Town Law then this resolution shall take effect only if it is approved by the majority of the votes cast in such referendum, but if no such petition is filed, then this resolution shall take effect thirty days after its adoption.

The next regular meeting of the Town Board of the Town of New Bremen will be held on April 8, 2024 at 6:30 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Schantz, seconded by Councilman Bush, the meeting was adjourned at 8:49 p.m. Carried unanimously.

Respectfully Submitted
Elizabeth B. Jones, RMC
Town Clerk/Tax Collector