

For Planning/Town Board Use Only

Application Number: _____ Received By: _____ Date: _____

Application Fee: \$ _____ Date of Payment: _____

**Town of New Bremen
APPLICATION FOR LAND USE PERMIT**

INSTRUCTIONS TO APPLICANT:

Complete all parts of this application form. No public hearing will be scheduled until all questions have been answered or satisfactorily explained in writing. The Planning Board/Town Board stands ready to help but the applicant must supply the information required by law before the board can take action on the application.

Site Plan Review _____ Special Use Permit _____

Tax Map Parcel No.: _____ Section _____ Block _____ Lot _____

Name of Proposed Development: _____

Applicant:

Name _____
Address _____

Plans Prepared By:

Name _____
Address _____

Telephone _____

Telephone _____

Owner of land to be developed

Name _____
Address _____

Engineer:

Name _____
Address _____

Telephone _____

Telephone _____

Address of site: _____ Total acreage of site: _____

County, State or Federal Permits Needed

County Permits: _____

State Permits: _____

Federal Permits: _____

Gross Floor Area: _____ Anticipated construction time: _____ Staged Development? Y/N

Is the proposed development/use within a FEMA Designated Flood Zone? Y/N

Does the site plan map show:

- a. Name and address of applicant and person responsible for preparing the drawing
- b. North arrow, map scale and date
- c. Boundaries of property plotted to scale
- d. Location, size and existing use of building on premises

YES	NO	N/A

Fees

Use Change: \$50.00

Use or Area Zoning Variance: \$100.00

New Construction: \$75.00

Non-residential Solar Development (under 25MW): \$200.00

	YES	NO	N/A
e. Location and ownership identification of all adjacent lands as shown on the latest tax records			
f. Location, name, and width of existing adjacent roads			
g. Location, width and identification of all existing and proposed rights-of-way, easements, setbacks, internal roads, reservation, and areas dedicated to public use on or adjoining the property			
h. Grading and drainage plan, showing existing and proposed contours and water courses			
i. Location, type of construction and exterior dimensions of all buildings and mobile home sites			
j. Identification of the amount of gross floor area proposed for commercial/industrial facilities			
k. Location type of construction, and area of all parking and truck loading areas, showing access and egress			
l. Provision for pedestrian access, including public and private sidewalks, if applicable			
m. Location of outdoor storage, if any			
n. Location and construction materials of all existing or proposed site improvements including drains, culverts, retaining walls and fences			
o. Description of the method of sewage disposal and the location of such facilities			
p. Description of the method of securing water, location of such facilities, and approximate quantity of water required			
q. Location of fire lanes and other emergency zones, including the location of fire hydrants, if required			
r. Location, design, and construction materials of all energy generation and distribution facilities, including electrical, gas, and solar energy			
s. Location, size, design, and construction materials of all proposed signs			
t. Location and development of all proposed buffer areas, including indication of existing and proposed vegetative cover			
u. Location and design of existing and proposed outdoor lighting facilities			
v. General landscaping and planting schedule			
w. Record of application and approval status of all necessary permits from federal, state, county and local offices			

Fees

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 New Construction: \$75.00

Use or Area Zoning Variance: \$100.00
 Non-residential Solar Development (under 25MW): \$200.00

- x. Estimated project construction schedule
- y. Other elements integral to the proposed development as may be specified by the board

YES	NO	N/A

Other Questions:

- a. Is the general landscaping plan and planting schedule included?
- b. Is an erosion and sediment control plan included?
- c. Is an Agricultural Data Statement required?
- d. Is an Agricultural Data Statement Form completed?
- e. Is a Short/Long Environmental Assessment Form completed and included?

YES	NO	N/A

General Review Criteria:

- a. Is the sign designed in the interests of the public health, safety, welfare, and comfort and convenience of the public in general, the residents of the proposed development, and the residents of the immediate surrounding area?
- b. Is the site designed so as to be in harmony with the comprehensive plan for the community?
- c. Are the parking areas adequate for the intended level of use, and arrange
- d. Is the access to the site and convenient and does it relate in an appropriate way to both the internal circulation on the site as well as the town road system?
- e. Is the site suitably landscaped, and appropriately screened from adjacent properties and the road so as to protect the visual character of the area?
- f. Are any activities proposed for the site that are incompatible with adjacent properties suitably buffered so as to minimize the negative impacts on such adjacent properties?
- g. Are signs, site lighting, and the locations of all building and structures in keeping with the character of the neighborhood?
- h. Do changes to existing drainage patterns have any negative impacts on adjacent property?
- i. Are proposed water supply and sewage disposal facilities adequate?

YES	NO	N/A

Fees

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j. Does the development activity comply with all other standards and requirements of the Town of New Bremen Zoning Law?

YES	NO	N/A

NOTE TO APPLICANT:

Before submitting this application, MAKE SURE that all applicable requirements of the Town of New Bremen Zoning Law have been met. No public hearing will be scheduled until all required documents or a written explanation has been given to irrelevant items omitted.

The undersigned hereby requests approval by the Town of New Bremen of the identified Land Use Application. I hereby certify that I have completed the application to the best of my ability and have complied with all applicable regulations of the Town of New Bremen Zoning Law. I certify that the application information is complete and I believe all information given to be true.

Signature of Applicant: _____

Date: _____

FOR BOARD USE ONLY:

1. Date of determination by the Board that the **Land Use Application** is complete and all required information was supplied to the Board
2. Date that SEQR was reviewed by Board
 Action Type: Type 1 ____ Type 2 ____ Unlisted ____
 Determination of Significance: Positive ____ Negative ____
3. Date notice of public hearing published in the official newspaper of the town
4. Date **Land Use Application** was referred to the Lewis County Planning Department, if applicable
5. Date of public hearing
6. Date of County Planning Board recommendation received
7. Date of action by the Board on **Zoning Application**
8. Zoning Application has been:
 _____ Approved
 _____ Approved with conditions
 _____ Disapproved
9. Date Planning Board or Town Board reports to Lewis County Planning on final action taken

DATE