

REGULAR MEETING
June 13, 2016

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 13th day of June 2016.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Joseph E. Aucter, Councilman
Steven Brooks, Councilman
Marcus Bush, Councilman
Jonathan M. Bush, Hwy. Superintendent
Elizabeth B. Jones, Clerk

Attended by: Approximately 3 people

Supervisor Keys called the meeting to order at 6:01 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 61 OF 2016
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the minutes of the May 9, 2016 meeting are approved.

PRIVILEGE OF FLOOR

Supervisor Keys opened the floor to Jon Farney, Town of Croghan Council Member. Mr. Farney came to voice his concerns towards the local fire and ambulance departments and feels they need to be consolidated and is asking for the Boards support. He will be discussing it with his Town Board at their next regular meeting. Supervisor Keys explained that the Towns do not have any authority over the local fire and ambulance departments and that they are their own entity. It would be up to the fire commissioners of those districts. No action taken. Mr. Farney left the meeting at 6:10 p.m.

ZONING

Wade J. Mattis of Basslin Rd., submitted/reviewed his Site Plan Review Application to construct a 7200 sq. ft. addition to an existing building on his property located at 8741 Cut Off Road; and addressed all questions asked. After review and discussion the following resolution was presented.

**RESOLUTION NO. 62 OF 2016
ACCEPTANCE OF SITE PLAN REVIEW APPLICATION**

On a motion of Councilman Aucter, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

WHEREAS, the Town Board of the Town of New Bremen reviewed Site Plan Review Application No. 1 of 2016, submitted by Wade J. Mattis, 6254 Basslin Rd., Town of New Bremen, to construct a 7200 sq. ft. addition to an existing building, located at 8741 Cut Off Road, Town of New Bremen, New York, Tax Map #163.00-01-05.210, now therefore be it

RESOLVED, the Town Board of the Town of New Bremen hereby accepts said application and will hold a Public Hearing on July 11, 2016 at 6 p.m. at the Town Municipal Office Building.

HUMANE SOCIETY

Supervisor Keys received a Lease Agreement from the Lewis County Humane Society for the sheltering of dogs. Roger Burriss of the LCHS reviewed the agreement with the Board. After discussion, the following resolution was presented.

RESOLUTION NO. 63 OF 2015 LEASE AGREEMENT – DOG SHELTER

On a motion of Councilman Aucler, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 5 Becker, Aucler, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Board of the Town of New Bremen hereby enters into a Lease Agreement for the sheltering of dogs with the Lewis County Humane Society.

*Copy of said lease agreement is incorporated at the end of these minutes.

Mr. Burriss left the meeting at 6:32 p.m.

COUNCIL REPORTS

Councilman Bush and Becker obtained fee and regulation information from local cemetery associations. They will work on drafting a fee schedule, etc. for the New Bremen Rural Cemetery and review at our next regular meeting. Also, discussed the possibility of having a student or other interested individual to map out the plots in the cemetery and determine how many plots are available.

Councilman Aucler is waiting on additional information from the laundry vendor and will be able to report on his suggestions for the Employee and Liability Guidelines.

Councilman Brooks submitted a draft cyber policy to the Board for their review and consideration at the next regular meeting.

RESOLUTION NO. 64 OF 2016 TOWN CLERK'S MONTHLY REPORT

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 5 Becker, Aucler, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

RESOLUTION NO. 65 OF 2016 WATER COMMISSIONER APPOINTMENT FOR BEAVER FALLS WATER DISTRICT

On a motion of Supervisor Keys, seconded by Councilman Aucler, the following resolution was
ADOPTED Ayes 5 Becker, Aucler, Brooks, Bush, Keys Nays 0

WHEREAS, the office of Water Commissioner for the Beaver Falls Water District held by Brian LaChausse, expired May 31, 2016, now therefore be it

RESOLVED, that Brian LaChausse is hereby reappointed as Commissioner of the Beaver Falls Water District for a 5 year term effective 6/13/16 thru 05/31/2021.

**RESOLUTION NO. 66 OF 2016
STANDARD WORK DAY AND REPORTING RESOLUTION**

On a motion of Councilman Aucter, seconded by Councilman Brooks the following resolution was
ADOPATED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Board of the Town of New Bremen hereby establishes the following as standard work days for these titles – Highway Superintendent and Town Clerk/Tax Collector - and will report the officials to the New York State and Local Retirement System based on their record of activities maintained and submitted by these officials to the clerk of this body and that said resolution be posted on the Town's Official Website for at least 30 days according to state requirements.

*Copy of the said resolution/form RS 2417-A is incorporated at the end of these minutes.

HIGHWAY

Highway Superintendent Bush gave a brief report of upcoming work to be completed by the Highway Department.

**RESOLUTION NO. 67 OF 2016
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

SUPERVISOR

Supervisor Keys received a letter from Charter Communications explaining their new ownership of Time Warner Cable. There are no changes to the cable franchise agreement with them.

CROGHAN AMBULANCE

Supervisor Keys purchased a plaque for the Croghan Ambulance in recognition of their service to the Town of New Bremen and its residents. He will present it to them at their next meeting.

**RESOLUTION NO. 68 OF 2016
SUPERVISOR'S FINANCIAL REPORT**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Supervisor's monthly financial report is approved as submitted.



**RESOLUTION NO. 69 OF 2016
AUDIT OF CLAIMS**

On a motion of Councilman Aucter, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #4 & #6 of 2016 in the following amounts.

General	Voucher #75 thru #91	\$4,943.56
Highway T-Wide	Voucher #76 thru #94	\$2,137.21
Highway T-Outside	Voucher #10 thru #15	\$42,500.14

The next meeting of the Town Board of the Town of New Bremen will be held on July 11, 2016 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman Bush, the meeting was adjourned at 7:22 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector