

REGULAR MEETING

June 8, 2015

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 8th day of June 2015.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Susan J. Sauer, Councilwoman
Steven Brooks, Councilman
Jonathan M. Bush, Highway Superintendent
Elizabeth B. Jones, Clerk
Errol A. Aucter, Justice
Aimee L. Murphy, Deputy Clerk/Court Clerk

Absent - Joseph E. Aucter, Councilman

Attended by: Approximately 8 people

Supervisor Keys called the meeting to order at 6:01 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 59 OF 2015
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, the minutes of the May 11, 2015 meeting are approved.

PRIVILEGE OF FLOOR

Supervisor Keys opened the floor to the public. Tom Schneider of Buckingham Rd., submitted/reviewed his Site Plan Review Application to construct self storage units on his property located at 9064 State Rte. 812; and addressed all questions asked. After review and discussion the following resolution was presented.

**RESOLUTION NO. 60 OF 2015
ACCEPTANCE OF SITE PLAN REVIEW APPLICATION**

On a motion of Councilman Becker, seconded by Councilwoman Sauer, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

WHEREAS, the Town Board of the Town of New Bremen reviewed Site Plan Review Application No. 1 of 2015, submitted by Thomas R. Schneider, 6716 Buckingham Rd., Lowville to construct self storage units, to be located at 9064 State Rte. 812, Town of New Bremen, New York, Tax Map #147.00-01-03.120, now therefore be it

RESOLVED, the Town Board of the Town of New Bremen hereby accepts said application and will hold a Public Hearing on July 13, 2015 at 6 p.m. at the Town Municipal Office Building.

Mr. Schneider left the meeting at 6:10 p.m.

COUNCIL REPORTS

Councilman Brooks stated he submitted an application to the NYS Cemetery Association for available grant funds. Additional information is needed along with a quote for proposed work to be completed. He is also pursuing avenues to hold a community event in 2016.

RESOLUTION NO. 61 OF 2015 TOWN CLERK'S MONTHLY REPORT

On a motion of Councilwoman Sauer, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

HIGHWAY

Highway Superintendent Bush gave a brief report of his schooling at Cornell University, work being completed by the Highway Department and an update on the purchase of the 2016 Tandem.

NAMING OF ROADS

Lewis County Board of Legislators sent a letter of support for the E911 Maintenance office's recommendation to have all Towns and Villages approve, by resolution, the names of private roads located in their municipalities. The purpose of this procedure would be to alleviate duplication of road names as well as assist emergency responders to proper locations. Highway Superintendent Bush will check on the Town's liability in this process.

MATTIS/BEECH HILL ROADS

Superintendent Bush received a letter from The Gorman Group in reference to the Chipped Sealed job on the Mattis/Beech Hill Roads and scheduled them to be paved in the 2015 season. They are also providing a cleaning service through Jack Zehr of 2BZ Sandblasting and Painting to clean the cars affected. The residents affected need to contact Patricia Mabie, Gorman Group, to be put on the approval list and to schedule services for cleaning the cars. Letter is incorporated at the end of these minutes.

FEMA

Supervisor Keys received a letter from the NYS Homeland Security and Emergency Services stating the Town will receive \$9,217.71 for the federal share of funding for reimbursement for the winter storm of Buffalo declared on December 22, 2014. No word on the state share. Superintendent Bush asked that the money received from the FEMA funding be put in the Equipment Reserve Fund. No action taken.

SALE OF EQUIPMENT

Highway Superintendent Bush received purchase offers for the 2007 Ford F-150 Pickup and the 1980 Cab & Chasis prior to readvertising for bid. Attorney Farley and the Comptroller's Office confirmed that the equipment did not have to be rebid for sale. Therefore, Supervisor Keys contacted all Board members prior to this meeting to authorize the sale of the equipment. \$5,000 was received for the Pickup from Dale Hall and \$2,500 for the Cab & Chasis from Donald Glenn.

(Regular Meeting of June 8, 2015 con't.)

**RESOLUTION NO. 62 OF 2015
JUSTICES MONTHLY REPORTS**

On a motion of Councilwoman Sauer, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**RESOLUTION NO. 63 OF 2015
DOG CONTROL OFFICER'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, the Dog Control Officer's monthly report is approved as submitted

COUNTY UPDATE

Legislator Moser gave an update of happenings at the County level.

CEMETERY

Supervisor Keys stated the New Bremen Rural Cemetery was mowed prior to Memorial Day by Joel Kloster, as discussed at our May 11th board meeting. It took a total of 9 hours to mow and trim at a rate of \$25 per hr. and was paid out of the cemetery fund. After discussion, the following resolution was presented.

**RESOLUTION NO. 64 OF 2015
MOWING OF THE NEW BREMEN RURAL CEMETERY**

On a motion of Councilwoman Sauer, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, that the New Bremen Rural Cemetery, located on Patty Street, is to be mowed and trimmed once a month by Joel Kloster at a rate of \$25 per hour, and be it further

RESOLVED, that should there be a need for mowing and trimming more often, the Board is to approve it.

Also, the NBR Cemetery was added to the Town's liability policy at no increase in the premium through North Country Estates. Bill Schaab of NCE stated we need to have in place several policies pertaining to the cemetery. Supervisor Keys contacted Attorney Farley and requested sample policies.

ZONING

Supervisor Keys drafted a letter of compliance to be sent to the owners of the Cady property located at 8476 State Rte. 812, Tax Map #163.00-02-36.000, Town of New Bremen and the Annette Halko and Paul Brown property, located at 8826 Van Amber Road, Town of New Bremen, Tax Map #127.00-03-04.120. Supervisor Keys asked the Board if they feel the need to pursue, as previously discussed at the May board meeting. After discussion, the following resolution was presented.

(Regular Meeting of June 8, 2015 con't.)

**RESOLUTION NO. 65 OF 2015
AUTHORIZATION FOR LETTER OF COMPLIANCE**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized to mail a final letter of compliance for the cleanup of the Cady property located at 8476 State Rte. 812, Tax Map #163.00-02-36.000, Town of New Bremen and the Annette Halko and Paul Brown property, located at 8826 Van Amber Road, Town of New Bremen, Tax Map #127.00-03-04.120.

**RESOLUTION NO. 66 OF 2015
SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, the Supervisor's monthly report is approved as submitted.

**RESOLUTION NO. 67 OF 2015
AUDIT OF CLAIMS**

On a motion of Councilwoman Sauer, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #5 & #6 of 2015 in the following amounts.

General	Voucher #70 thru #86	\$2,618.86
Highway T-Wide	Voucher #59 thru #68	\$3,273.51
Highway T-Outside	Voucher #8 thru #9	\$16,484.58

**RESOLUTION NO. 68 OF 2015
AUTHORIZATION OF TOWN-WIDE REVALUATION**

On a motion of Councilwoman Sauer, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

WHEREAS, the Town Board of the Town of New Bremen is responsible for giving instruction to its Assessor with respect to the revaluation of properties of the Town, and

WHEREAS, the Town Board of the Town of New Bremen has determined to do a town-wide revaluation to be effective for the 2016 tax roll, and

WHEREAS, the Assessor has asked for a formal resolution of the Town Board authorizing him to undertake such revaluation, now, therefore, it is

RESOLVED, that the Town Board of the Town of New Bremen does hereby authorize and direct its sole appointed Assessor, Robert Ball, to commence a revaluation of all properties in the Town of New Bremen to be effective for the 2016 tax roll.

(Regular Meeting of June 8, 2015 con't.)

ASSESSOR

Supervisor Keys read a letter from Assessor Ball in response to a complaint, (made directly to the Town Board) by Gary Buckingham, Jr., Tillman Road. Assessor Ball explained his side of the situation. No action taken.

**RESOLUTION NO. 69 OF 2015
EXECUTIVE SESSION**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 3 Becker, Brooks, Keys Nays 1 Sauer

RESOLVED, to move into Executive Session at 7:12 p.m. to discuss Personnel Matters.

Clerk Jones was not asked to sit in on the Executive Session; therefore the remainder of the minutes were taken by Supervisor Keys.

**RESOLUTION NO. 70 OF 2015
REGULAR SESSION**

On a motion of Councilman Brooks, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Sauer, Brooks, Keys Nays 0

RESOLVED, to return to regular session at 8:24 p.m.

The Board agreed to meet with the Highway Department representative regarding Employment & Liability Guidelines and report to the Board at the July meeting.

The next meeting of the Town Board of the Town of New Bremen will be held on July 13, 2015 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Supervisor Keys, the meeting was adjourned at 8:28 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector