

REGULAR MEETING
July 11, 2016

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 11th day of July 2016.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Joseph E. Aueter, Councilman
Steven Brooks, Councilman
Marcus Bush, Councilman
Jonathan M. Bush, Hwy. Superintendent
Elizabeth B. Jones, Clerk

Attended by: Approximately 3 people

Supervisor Keys called the meeting to order at 6:01 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 70 OF 2016
APPROVAL OF MINUTES**

On a motion of Councilman Aueter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aueter, Brooks, Bush, Keys Nays 0

RESOLVED, the minutes of the June 13, 2016 meeting are approved.

OPEN PUBLIC HEARING

The Public Hearing to determine whether the Site Plan Review Application No. 1-2016 submitted by Wade J. Mattis for the proposed construction of a 7200 square foot addition to an existing building, to be located at 8741 Cut Off Road, Town of New Bremen, Tax Map #163.00-01-05.210 is complete, was declared open at 6:03 p.m. Proof of publication in the Journal & Republican was noted. Public comment related to such application will be taken at this time.

CLOSE OF PUBLIC HEARING

There were no questions or comments by the public. Therefore, the public hearing was hereby closed at 6:14 p.m. After discussion the following resolution was presented.

**RESOLUTION NO. 71 OF 2016
SITE PLAN REVIEW APPLICATION DETERMINATION**

On a motion of Councilman Aueter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aueter, Brooks, Bush, Keys Nays 0

WHEREAS, the Town Board of the Town of New Bremen did hold a Public Hearing on July 11, 2016 to review the Site Plan Review & Zoning Permit Application submitted by Wade J. Mattis and to determine whether or not the application was complete, now therefore be it

(Regular Meeting of July 11, 2016 con't.)

RESOLVED, that the Town Board of the Town of New Bremen hereby determines that the Site Plan Review Application submitted by Wade J. Mattis to construct a 7200 square foot addition to an existing building, to be located at 8741 Cut Off Road, Town of New Bremen, Tax Map #163.00-01-05.210 is complete, and be it further

RESOLVED, the Town Clerk is to refer the Site Plan Review Application along with all required forms/information to the County Planning Board for their review and recommendations.

CEMETERY

Members of the Town Board drafted a list of pricing, rules and regulations for the New Bremen Rural Cemetery. Attorney Farley reconstructed a plot deed for all new plot sales by the Town. There was a discussion pertaining to a “verbal” agreement that was made between the NBRC Association President and Nancy Reape (prior to the dissolution of the NBRCA) for the purchase of 6 grave plots for \$600. Board agreed to not honor the verbal agreement. Also, discussed purchasing two (2) signs to be posted at both sections of the cemetery, listing the rules of the cemetery. Will check with the county highway department and Travis Kuhl for pricing. After review/discussion, the following resolutions were presented.

RESOLUTION NO. 72 OF 2016 NEW BREMEN RURAL CEMETERY RULES/FEE SCHEDULE

On a motion of Councilman Aucter, seconded by Supervisor Keys, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Board hereby adopts a fee and rule schedule for the New Bremen Rural Cemetery.

*Copy of said schedule is incorporated at the end of these minutes.

RESOLUTION NO. 73 OF 2016 PURCHASE OF SIGNS FOR NEW BREMEN RURAL CEMETERY

On a motion of Councilman Aucter, seconded by Supervisor Keys, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, approving the purchase of two (2) signs for the posting of the rules of the New Bremen Rural Cemetery.

CYBER POLICY

Councilman Brooks submitted a draft cyber policy at the previous meeting for the Boards review and consideration for adoption. After discussion, the following resolution was presented.

RESOLUTION NO. 74 OF 2016 CYBER POLICY

On a motion of Councilman Brooks, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Board hereby adopts the cyber policy and shall review annually.

*Copy of said policy is incorporated at the end of these minutes.

(Regular Meeting of July 11, 2016 con't.)

**RESOLUTION NO. 75 OF 2016
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

**RESOLUTION NO. 76 OF 2016
BEAVER RIVER RECREATION ASSOCIATION
YOUTH RECREATION PROGRAM**

On a motion of Councilman Bush, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, that the Town Board of the Town of New Bremen does hereby enter into a contract with the Beaver River Recreation Association to provide instructional and recreational swim and structured recreational activities for the youth of the Town of New Bremen for the 2016 Summer Youth Recreation Program, and that the Town of New Bremen will expend to the Beaver River Recreation Association the sum of \$2,000.00. The complete contract is on file in the Town Clerk's Office.

HIGHWAY

Highway Superintendent Bush and Supervisor Keys received a request for a reduced speed limit change on a section of the Tillman Road. Mr. Bush contacted the NYS DOT for the proper procedures. The Board is required to pass a resolution in support of the reduced speed limit change request and forward it to the NYS DOT along with reasons as to why it is needed. The State police will monitor for a time with final approval coming from the state DOT. Discussed where the starting point for the reduced speed to start at the intersection of NYS Route 812 and Tillman Road past the ball diamond and possibly continue to the intersection of the Lomber or Hoffman Road. To be determined along with suggested new speed limit. After discussion, the following resolution was presented.

**RESOLUTION NO. 77 OF 2016
SPEED LIMIT CHANGE REQUEST - TILLMAN ROAD**

On a motion of Supervisor Keys, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Board of the Town of New Bremen hereby supports Highway Superintendent Bush to further pursue a reduced speed limit change request for sections of the Tillman Road, pursuant to Section 1622.1 of the Vehicle and Traffic Law.

**RESOLUTION NO. 78 OF 2016
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**RESOLUTION NO. 79 OF 2016
DOG CONTROL OFFICER'S MILEAGE/MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Dog Control Officer's monthly report is approved as submitted.

ASSESSOR

Assessor Ball submitted a report to the Board updating them on grievance, equalization rate for 2016, new STAR exemption regulations, etc.

NYS Department of Taxation & Finance sent notice of the new equalization rate for 2016 for the Town is 100%.

SNOW BELT HOUSING

Supervisor Keys received a letter from Snow Belt Housing asking for a letter from the Town in support of their application to NYS Homes and Community Renewal for grant funding to continue its home rehabilitation program. He forwarded a letter of support prior to this meeting.

**RESOLUTION NO. 80 OF 2016
SUPERVISOR'S FINANCIAL REPORT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Supervisor's monthly financial report is approved as submitted.

**RESOLUTION NO. 81 OF 2016
AUDIT OF CLAIMS**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #5 & #7 of 2016 in the following amounts.

General	Voucher #92 thru #106	\$4,250.65
Highway T-Wide	Voucher #95 thru #107	\$2,432.02
Highway T-Outside	Voucher #16 thru #20	\$42,077.85

BUDGET

Supervisor Keys will be starting budget prep in early August.

The next meeting of the Town Board of the Town of New Bremen will be held on August 8, 2016 at 6:00 p.m. at the Town Municipal Office Building.

(Regular Meeting of July 11, 2016 con't.)

DRAFT

With no further business, on a motion of Councilman Becker, seconded by Councilman Brooks, the meeting was adjourned at 7:16 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector