

REGULAR MEETING  
July 13, 2015

**DRAFT**

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 13<sup>th</sup> day of July 2015.

Town Officer's Present: Peter J. Keys, Supervisor  
David L. Becker, Councilman  
Susan J. Sauer, Councilwoman  
Joseph E. Aueter, Councilman  
Steven Brooks, Councilman  
Jonathan M. Bush, Highway Superintendent  
Elizabeth B. Jones, Clerk  
Aimee L. Murphy, Deputy Clerk/Court Clerk

Attended by: Approximately 7 people

Supervisor Keys called the meeting to order at 6:00 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 70 OF 2015  
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aueter, Brooks, Keys Nays 0

RESOLVED, the minutes of the June 8, 2015 meeting are approved.

**PRIVILEGE OF FLOOR**

Supervisor Keys opened the floor to the public. Judy Colton, County Manager/Transportation Coordinator of Volunteer Transportation Center, Inc. gave a brief presentation/explanation of their services in Jefferson, Lewis and St. Lawrence Counties. It is a not for profit organization that provides transportation for individuals in need. The Board thanked Ms. Colton for attending.

Polly Schack of the River Road received a ticket for her two (2) dogs for being delinquent with their licenses and says she never received any notice accept for the ticket and feels the DCO did not due his job. Discussed licensing procedures, DCO duties and our Dog Control Law. After discussion, Councilman Aueter and Brooks will look in to updating the Towns Dog Control Law and will check with other towns to see what their law consists of.

**OPEN PUBLIC HEARING**

The Public Hearing to determine whether the Site Plan Review Application No. 1-2015 submitted by Thomas Schneider for the proposed construction of storage units to be located at 9064 State Rte. 812, Town of New Bremen, Tax Map #147.00-01-03.120 is complete was declared open at 6:34 p.m. Proof of publication in the Journal & Republican was noted. Public comment related to such application will be taken at this time.

**CLOSE OF PUBLIC HEARING**

There were no questions or comments by the public. Therefore, the public hearing was hereby closed at 6:42 p.m. After discussion the following resolution was presented.

**RESOLUTION NO. 71 OF 2015  
SITE PLAN REVIEW APPLICATION DETERMINATION**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

WHEREAS, the Town Board of the Town of New Bremen did hold a Public Hearing on July 13, 2015 to review the Site Plan Review & Zoning Permit Application submitted by Thomas Schneider and to determine whether or not the application was complete, now therefore be it

RESOLVED, that the Town Board of the Town of New Bremen hereby determines that the Site Plan Review Application submitted by Thomas Schneider to construct storage units to be located at 9064 State Rte. 812, Town of New Bremen, Tax Map #147.00-01-03.120 is complete, and be it further

RESOLVED, the Town Clerk is to refer the Site Plan Review Application along with all required forms/information to the County Planning Board for their review and recommendations.

**COUNCIL REPORTS**

Councilwoman Sauer attended an online policy webinar and forwarded info to the board members for their review.

Councilman Brooks enrolled in a Fair Housing Choice meeting on July 21st, but is now unable to attend. Any board member that would like to take his place is encouraged to do so.

**RESOLUTION NO. 72 OF 2015  
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilman Aucter, seconded by Councilwoman Sauer, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

**CLERK'S COMPUTER**

The Clerk/Collector's computer crashed in the beginning of July. A new Dell computer has been ordered through Scott Sauter's Computer Sales and Service and should be up and running soon. The cost is approximately \$1400 with a portion coming from the Clerk's contractual and the Contingent fund. Clerk Jones will handle most of the program installs with assistance from Mr. Sauter if needed.

**HIGHWAY**

Jonathan Bush, Highway Superintendent, asked the Board for permission to attend the fall highway conference in Saratoga Springs, September 15-18. After discussion the following resolution was presented.

**RESOLUTION NO. 73 OF 2015  
PERMISSION TO ATTEND CONFERENCE**

On a motion of Councilman Aucter, seconded by Councilwoman Sauer, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that Highway Superintendent Bush has permission to attend the fall Highway Conference held September 15-18, 2015 in Saratoga Springs.

**FEMA FUNDS**

Supervisor Keys stated he received the federal share of FEMA funding for the winter storm of Buffalo declared on December 22, 2014. Discussed transferring the funds, minus the preparation fees, to the Highway Equipment Reserve fund. After discussion, the following resolution was presented.

**RESOLUTION NO. 74 OF 2015  
TRANSFER OF FUNDS**

On a motion of Councilman Aucter, seconded by Councilwoman Sauer, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized to transfer \$8,467.00 of the federal FEMA money received from the 2014 Winter Snow Storm to the Equipment Reserve Fund.

Superintendent Bush left the meeting at 7 p.m.

**RESOLUTION NO. 75 OF 2015  
JUSTICES MONTHLY REPORTS**

On a motion of Councilwoman Sauer, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**RESOLUTION NO. 76 OF 2015  
DOG CONTROL OFFICER'S MONTHLY REPORT**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Dog Control Officer's monthly report is approved as submitted

**ASSESSOR**

Data Collector, Robert Pinkham submitted his resignation on July 6, 2015. Discussed advertising for the position. After discussion, the following resolution was presented.

**RESOLUTION NO. 77 OF 2015  
ADVERTISE FOR DATA COLLECTOR**

On a motion of Councilman Aucter, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that Clerk Jones is to place an advertisement in the Journal and Republican for 2 weeks for the position of Data Collector, with interviews to be conducted by Assessor Ball.

**ZONING**

Supervisor Keys spoke with Eugene Cady and Father Chris Carrara of St. Peter's Church, Lowville, pertaining to Mr. Cady's property located at 8476 State Rte. 812, Tax Map #163.00-02-36.000, Town of New Bremen and its cleanup. Supervisor Keys will be meeting with Mr. Cady at the site to discuss the cleanup of the property. Supervisor Keys has not heard back from Annette Halko or Paul Brown on their property. They have until August 10, 2015 to respond.

**IROQUOIS GAS**

Supervisor Keys received notice that Iroquois Gas neglected to file grievances in 2015, therefore the attorney convinced Iroquois to discontinue the pending case. Attorney fees are pending.

**RESOLUTION NO. 78 OF 2015  
BEAVER RIVER RECREATION ASSOCIATION  
YOUTH RECREATION PROGRAM**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that the Town Board of the Town of New Bremen does hereby enter into a contract with the Beaver River Recreation Association to provide instructional and recreational swim and structured recreational activities for the youth of the Town of New Bremen for the 2015 Summer Youth Recreation Program, and that the Town of New Bremen will expend to the Beaver River Recreation Association the sum of \$2,000.00. The complete contract is on file in the Town Clerk's Office.

**RESOLUTION NO. 79 OF 2015  
SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilwoman Sauer, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Supervisor's monthly report is approved as submitted.

(Regular Meeting of July 13, 2015 con't.)

**RESOLUTION NO. 80 OF 2015  
AUDIT OF CLAIMS**

On a motion of Councilwoman Sauer, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #6 & #7 of 2015 in the following amounts.

General	Voucher #87 thru #100	\$3,399.98
Highway T-Wide	Voucher #69 thru #77	\$5,006.48
Highway T-Outside	Voucher #10 thru #13	\$7,057.90

**BUDGET**

Supervisor Keys will be starting budget prep and as discussed by the Board earlier in the year, a % wage increase needs to be set. Discussion followed. Department heads will be asked to submit a % wage increase to the budget officer and will then be set by the Board prior to the budget work sessions.

The next meeting of the Town Board of the Town of New Bremen will be held on August 10, 2015 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Brooks, seconded by Councilman Becker, the meeting was adjourned at 8:12 p.m. Carried unanimously.

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Elizabeth B. Jones, RMC  
Town Clerk/Tax Collector