

REGULAR MEETING  
JANUARY 9, 2012

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 9<sup>th</sup> day of January 2012.

Town Officer's Present: Peter J. Keys, Supervisor  
David L. Becker, Councilman  
Matthew E. Bush, Councilman  
Ralph L. Bush, Councilman  
Susan J. Sauer, Councilwoman  
Ralph H. Hall, Highway Superintendent  
Elizabeth B. Jones, Clerk  
Errol A. Aucter, Justice  
Aimee L. Murphy, Deputy Clerk/Court Clerk  
Carroll E. Owens, Assessor's P.T. Assistant/Data Collector

Attended by: Approximately 16 people

Deputy Supervisor Sauer called the meeting to order at 4:24 p.m. with the Pledge to the Flag led by Councilman Becker.

**RESOLUTION NO. 17 OF 2012  
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman R. Bush, the following resolution was  
ADOPTED Ayes 4 Becker, M. Bush, R. Bush, Sauer Nays 0

Resolved the minutes of the December 12, 2011 meeting be approved.

**PRIVILEGE OF THE FLOOR - MEETING TIME**

Several residents voiced their opinions that the 4 p.m. board meeting time is not convenient for the public. It was suggested that a later time would be more accommodating for all. After discussion and consensus the following resolution was presented.

**RESOLUTION NO. 18 OF 2012  
MEETING TIME CHANGE**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was  
ADOPTED Ayes 4 Becker, M. Bush, R. Bush, Sauer Nays 0

Resolved to change the regular Town Board Meetings from 4:00 p.m. to 5:15 p.m.

**RESOLUTION NO. 19 OF 2012  
TOWN CLERK'S MONTHLY AND ANNUAL REPORTS**

On a motion of Councilman Becker, seconded by Councilman R. Bush, the following resolution was  
ADOPTED Ayes 4 Becker, M. Bush, R. Bush, Sauer Nays 0

Resolved the Town Clerk's monthly and annual reports are approved as submitted.

(Regular Meeting of January 9, 2012 con't.)

\*Copies of annual reports are incorporated at the end of these minute proceedings.

**RESOLUTION NO. 20 OF 2012  
TAX COLLECTOR'S ANNUAL REPORT**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was  
ADOPTED Ayes 4 Becker, M. Bush R. Bush, Sauer Nays 0

Resolved the Tax Collector's annual report for 2011 is approved as submitted. A balance of \$5.00 in Check Book to keep account active. See minutes of June 1, 2001 for Resolution.

\*Copies of annual reports are incorporated at the end of these minute proceedings.

**RESOLUTION NO. 21 OF 2012  
JUSTICES MONTHLY & ANNUAL REPORTS**

On a motion of Councilman R. Bush, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 4 Becker, M. Bush R. Bush, Sauer Nays 0

Resolved the Justices monthly and annual reports are approved as submitted.

\*Copies of annual reports are incorporated at the end of these minute proceedings.

**CO. HAZARD MITIGATION PLAN**

The Lewis Co. Senior Planner, Monique Branagan sent an email asking the Town Board to adopt the County's Hazard Mitigation Plan at our earliest convenience. The Clerk submitted information she collected pertaining to said plan. After discussion it was decided to get more information about the plan before proceeding.

Supervisor Keys entered the meeting at 4:43 p.m. and apologized for being late. Councilman M. Bush filled Supervisor Keys in on what transpired during his absence. Mainly the change in the meeting time. Supervisor Keys appreciated the time change.

**COUNCIL MEMBER REPORTS**

Supervisor Keys asked each board member to report on their task issued at the previous board meeting. Councilman Becker suggested the only change to be made to the Procurement Policy & Procedure was to the limit to be spent on goods/purchases raised to \$15,000 as state regulated. After discussion the following resolution was presented.

**RESOLUTION NO. 22 OF 2012  
PROCUREMENT POLICY & PROCEDURE AMENDMENT**

On a motion of Councilman Becker, seconded by Councilman R. Bush, the following resolution was  
ADOPTED Ayes 5 Becker, M. Bush R. Bush, Sauer, Keys Nays 0

Resolved that section 3 and 4 of the Procurement Policy and Procedure be amended as follows:



(Regular Meeting of January 9, 2012 con't.)

**RESOLUTION NO. 25 OF 2012  
APPROVAL FOR PAYMENT OF BILLS PRIOR TO AUDIT**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was  
ADOPTED Ayes 5 Becker, M. Bush R. Bush, Sauer, Keys Nays 0

Resolved Supervisor Keys has permission to pay certain utility bills (ex: health insurance, communications, electric and natural gas) prior to audit to avoid late fee charges.

**RESOLUTION NO. 26 OF 2012  
AUDIT OF CLAIMS**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was  
ADOPTED Ayes 5 Becker, M. Bush R. Bush, Sauer, Keys Nays 0

Resolved that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #1 of 2012 in the following amounts.

General	Voucher #1 thru #22	\$46,428.53
Highway T-Wide	Voucher #1 thru #18	\$26,938.05
Highway T-Outside	Voucher #1 thru #2	\$21,272.07

**SUPERVISOR**

Supervisor Keys asked the Board if they would be interested in purchasing plaques for the former Supervisor Schneider and Councilman Monnat. The Board already purchased a clock for Supervisor Schneider and presented it to him. Nothing was done yet for Councilman Monnat. The Board agreed to do a certificate of appreciation for former Councilman Monnat.

**AIS**

Supervisor Keys submitted a plan of action to the Board at the previous meeting pertaining to the Adirondack International Speedway. It was presented to the public. Supervisor Keys reviewed said plan and would like to hold a series of meetings with Paul Lyndaker and his constituents to try and arrive at a fair and equitable solution if possible.

Councilman M. Bush would like the Board to be advised by the Town Attorney pertaining to holding these special meetings. Due to pending litigation, the board has been previously advised to only discuss the issue with Paul Lyndaker and can take no action.

Mr. Lyndaker is willing to meet with the Board, but will have to check with his attorney and other constituents to see when a good date and time would be for them.

Tentatively are looking at January 23<sup>rd</sup> at 7 p.m. at the New Bremen Fire Hall and confirmation from Mr. Lyndaker. Supervisor Keys will check with Attorney Farley about attending the meeting, the legal nature of said meeting and the notice to be published.

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## **BEAVER FALLS LIGHTING**

Councilman M. Bush reported a request for an additional street light to be installed on the school end of the Artz Rd. where there is a dark spot, by Bob Williams, Rt. 126 Beaver Falls. There is a home located directly in that spot. There was discussion as to whether or not the home owner would want a street light installed there. Councilman M. Bush will contact the home owner to get their view and will follow up with Mr. Williams.

The next meeting of the Town Board of the Town of New Bremen will be held on February 13, 2012 at 5:15 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman M. Bush, the meeting was adjourned at 6:22 p.m. Carried unanimously.

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Elizabeth B. Jones, RMC  
Town Clerk/Tax Collector