



(Regular Meeting of February 9, 2015 con't.)

**RESOLUTION NO. 15 OF 2015  
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilwoman Sauer, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

**PLANNING BOARD**

Clerk Jones reported that being Councilman Brooks is a Town Board member now, he can no longer serve as a member of the Planning Board. Therefore there is a vacancy. No action taken.

**HIGHWAY**

Superintendent Bush asked for permission to advertise for bank run gravel for bid. After discussion, the following resolution was presented.

**RESOLUTION NO. 16 OF 2015  
ADVERTISE FOR BANK RUN GRAVEL**

On a motion of Supervisor Keys, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that Highway Superintendent Bush is authorized to advertise for bids for bank run gravel in the Journal and Republican for 1 week. Bid opening is set for March 9, 2015 at 6:00 p.m. at the Town Municipal Office Building.

**2016 TANDEM**

Highway Superintendent Bush ordered the new 2016 Tandem Dump Truck and received confirmation of the order placement. Also, interest rates through First Niagara Bank for the new tandem have lowered to 2.85%. He also informed the Board that he backed in to a vehicle with his plow truck and has taken all proper procedures to handle the situation; and should be no issues with the insurance company according to Bill Schaab.

**MATTIS ROAD**

Superintendent Bush informed the Board of a few complaints from residents on the Mattis Road pertaining to tar on their vehicles. He contacted Gorman Brothers, Inc., they tested sections of the road and did not find a problem and are not convinced it's tar. Several vehicles involved were washed and inspected. The plow truck that drives that route was also inspected and had no signs of the substance on it. Councilwoman Sauer stated that issue happened during Christmas when the roads were bare due to a warm up. Gorman Brothers, Inc. will contact Superintendent Bush with a report of their findings.

It was brought to Supervisor Keys attention that according to Municipal Law 109B, the Town Board should have held a public hearing on the purchase of the 2016 Tandem. He spoke with a representative from the Comptroller's Office and informed them it was discussed for several months prior to the Boards authorization to purchase the truck. No action taken.

(Regular Meeting of February 9, 2015 con't.)

**RESOLUTION NO. 17 OF 2015  
JUSTICES MONTHLY REPORTS**

On a motion of Councilwoman Sauer, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**NEW BREMEN RURAL CEMETERY**

Attorney Farley has prepared all the necessary paperwork for the transfer of ownership of the New Bremen Rural Cemetery to the Town of New Bremen. He will be forwarding paperwork to the Carolyn Schneider, President of NBRCA for their signatures, etc. for filing. He also prepared a resolution of acceptance for the Board to approve. After discussion, the following resolution was presented.

**RESOLUTION NO. 18 OF 2015  
ACCEPTANCE OF OWNERSHIP OF THE NEW BREMEN RURAL CEMETERY**

On a motion of Councilman Aucter, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

WHEREAS, there has been established in the Town a cemetery known as New Bremen Rural Cemetery Association, Inc. a Corporation organized and existing as a not-for-profit corporation under the Laws of the State of New York, which Corporation maintains a public cemetery on Patty Street in the Town of New Bremen, Lewis County, New York and which owns real property known as tax parcel no. 179.02-04-07.000, in said Town, and

WHEREAS, the Corporation has certain funds deposited in Community Bank, N.A., totaling as of the date of this Resolution \$5,678.37, and

WHEREAS, the Corporation has been and still is unable to provide sufficient income from above investments, the members of the Corporation and from the representatives of the deceased persons interred in the cemetery to operate the cemetery; and

WHEREAS, the Corporation has requested that the Town of New Bremen, pursuant to the laws of the State of New York be responsible for the care of the burial grounds and the operation of said cemetery, therefore it is hereby

RESOLVED, that the Town of New Bremen shall accept a conveyance of the real property constituting the New Bremen Rural Cemetery, also known as Town of New Bremen tax parcel no. 179.02-04-07.000, and it is further

RESOLVED, that the Town shall accept responsibility for the care of said burial grounds and accepts the transfer of the assets of the Corporation, subject to all agreements as to lots sold and all trusts, restrictions and conditions upon the title or use of the real property and assets.

**WATER CONTRACT**

Supervisor Keys reviewed the 2015 Addendum to Agreement for Water Service between the Village of Croghan and the Beaver Falls Water District.

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**RESOLUTION NO. 19 OF 2015  
WATER SERVICE CONTRACT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized to sign the 2015 Addendum to Agreement for Water Service between the Village of Croghan and the Beaver Falls Water District; and that a copy of said contract be on file in the Clerk's office.

**FLOOR MAINTENANCE**

Clerk Jones submitted a quote to strip and wax the municipal office building floors, the highway lunch room and highway superintendent's office. Cody O'Donnell and David Blair's quote included use of the town's machine, supplies and purchase of any additional supplies from Buckingham Hardware and should take 32 hours at \$15 per hour - \$1,373.79. Mr. O'Donnell did state that there are supplies left from 2 years ago, so actual price will probably be less than quoted. After discussion the following resolution was presented.

**RESOLUTION NO. 20 OF 2015  
FLOOR STRIPPING & WAXING**

On a motion of Councilwoman Sauer, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, to hire Cody O'Donnell and David Blair to strip and wax the municipal office building, highway lunch room and highway superintendent's office floors as per quote.

**BUDGET TRANSFERS**

Supervisor Keys submitted a list of budget transfers and budget adjustments to close out the 2014 year. After discussion/review, the following resolution was presented.

**RESOLUTION NO. 21 OF 2015  
BUDGET TRANSFERS AND ADJUSTMENTS**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Town Board approves the budget transfers and budget adjustments as submitted.

\*Copy of said transfers/adjustments is incorporated at the end of these minute proceedings.

**RESOLUTION NO. 22 OF 2015  
SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilwoman Sauer, the following resolution was  
ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Supervisor's monthly report is approved as submitted.

He also submitted a report of "Select Financial Information" from the accountants for 2014.

**RESOLUTION NO. 23 OF 2015  
AUDIT OF CLAIMS**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was

ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #2 of 2015 in the following amounts.

General	Voucher #17 thru #28	\$5,668.39
Highway T-Wide	Voucher #10 thru #25	\$13,042.68
Highway T-Outside	Voucher #3 thru #3	\$650.46

**BUDGET TRANSFER**

Supervisor Keys asked the Board for permission to transfer the \$150 budgeted in account number A6510.42 for the New Bremen Rural Cemetery, to the Cemetery Checking Account, being the Town will be taking over its ownership. After discussion, the following resolution was presented.

**RESOLUTION NO. 24 OF 2015  
BUDGET TRANSFER**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was

ADOPTED Ayes 5 Becker, Sauer, Aucter, Brooks, Keys Nays 0

RESOLVED, the Town Board approves transferring the \$150 budgeted for the New Bremen Rural Cemetery in Account No. A6510.42 to the Towns Cemetery Checking Account.

**EMPLOYMENT & LIABILITY GUIDELINES**

Councilwoman Sauer asked that the Board review the Employment & Liability Guidelines for the Town and possibly look at creating an Employee Handbook. The Board members will review and bring any changes/suggestions to the next meeting. Judge Aucter suggested including an annual employee raise in the guidelines.

The next meeting of the Town Board of the Town of New Bremen will be held on March 9, 2015 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilwoman Sauer, the meeting was adjourned at 7:08 p.m. Carried unanimously.

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Elizabeth B. Jones, RMC  
Town Clerk/Tax Collector