

REGULAR MEETING  
FEBRUARY 10, 2014

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 10<sup>th</sup> day of February 2014.

Town Officer's Present: Peter J. Keys, Supervisor  
David L. Becker, Councilman  
Susan J. Sauer, Councilwoman  
Joseph E. Aucter, Councilman  
Jonathan M. Bush, Highway Superintendent  
Elizabeth B. Jones, Clerk  
Errol A. Aucter, Justice  
Aimee L. Murphy, Deputy Clerk/Court Clerk

Attended by: Approximately 9 people

Supervisor Keys called the meeting to order at 6:03 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 31 OF 2014**  
**APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, the minutes of the January 6 & 13, 2014 meetings are approved.

**COUNCIL MEMBER REPORTS**

Councilman Aucter stated that the committee to review the Employment & Liability Guidelines met once and has a draft but would like to meet one more time to finalize the draft by the March 10<sup>th</sup> meeting.

Councilwoman Sauer reported the completion of the audit of Supervisor, Town Clerk, Tax Collector and Town Justices 2013 records and suggested auditing them on a quarterly basis. After discussion the following resolution was presented.

**RESOLUTION NO. 32 OF 2014**  
**AUDIT OF ALL BOOKS**

On a motion of Councilwoman Sauer, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, that the Town Board of the Town of New Bremen, Lewis County, did audit and approve all books of accounts of all Town Officers for the 2013 year and found them to be in good order, correct and true.

**OPENING OF PUBLIC HEARING**

The Public Hearing for proposed Local Law No. 1 of 2014 – Change the Meeting Date of the Board of Assessment Review of the Town of New Bremen, was hereby declared open at 6:08 p.m. by Supervisor Keys. Proof of Publication in the J & R noted.

(Regular Meeting of February 10, 2014 con't.)

## **CLOSE OF PUBLIC HEARING**

There were no questions or comments by the public pertaining to the adoption of proposed Local Law No. 1 of 2014. Therefore, the public hearing was hereby closed at 6:12 p.m. by Supervisor Keys. After discussion the following resolution was presented.

### **RESOLUTION NO. 33 OF 2014 ADOPTION OF LOCAL LAW NO. 1 OF 2014**

On a motion of Councilwoman Sauer, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, the Town Board of the Town of New Bremen hereby adopts Local Law No. 1 of 2014 to Change the Meeting Date of the Board of Assessment Review of the Town of New Bremen.

\*Copy of adopted law attached to the end of these minutes.

### **RESOLUTION NO. 34 OF 2014 TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

## **NYSTCA CONFERENCE**

Clerk Jones informed the Board she would like to attend the NYSTCA Conference in Saratoga Springs, NY on April 27 thru 30<sup>th</sup>.

### **RESOLUTION NO. 35 OF 2014 ADVERTISE FOR BANK RUN GRAVEL**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, that Highway Superintendent Bush is authorized to advertise for bids for bank run gravel in the Journal and Republican for 1 week. Bid opening is set for March 10, 2014 at 6:00 p.m. at the Town Municipal Office Building.

## **HIGHWAY**

Highway Superintendent Bush stated he is working on obtaining quotes for a new pickup and will have more information for the March meeting. He also discussed purchasing motor oil and hydraulic oil in bulk. Saving the Town roughly a \$1 per gal. He would like to buy two (2) 275 gal. used fuel oil tanks. Also, stated the county has state contract that he is looking in to.

(Regular Meeting of February 10, 2014 con't.)

**RESOLUTION NO. 36 OF 2014  
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

**WAGE SET**

Clerk Jones stated that an hourly rate needs to be set for the Data Collector. After discussion the following resolution was presented.

**RESOLUTION NO. 37 OF 2014  
HOURLY WAGE SET FOR DATA COLLECTOR**

On a motion of Councilwoman Sauer, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, that the Data Collector is to receive \$12.00 per hour.

**TOWN BOARD VACANCY**

Supervisor Keys informed the Board he received three (3) letters of interest for the vacancy on the Town Board. The Town Board and Citizen Committee will interview the following candidates – Don Getman, Steve Brooks and Perry Lehman. After discussion a motion by Councilman Aucter, seconded by Councilwoman Sauer, that the Town Board of the Town of New Bremen will hold a special meeting on February 18, 2014 at 6 p.m. at the Town Municipal Office Building to interview said candidates to fill the vacancy on the Town Board.

**RESOLUTION NO. 38 OF 2014  
SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, the Supervisor's monthly report is approved as submitted.

**RESOLUTION NO. 39 OF 2014  
AUDIT OF CLAIMS**

On a motion of Councilman Aucter, seconded by Councilwoman Sauer, the following resolution was  
ADOPTED Ayes 4 Becker, Sauer, Aucter, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #2 of 2014 in the following amounts.

General	Voucher #18 thru #31	\$3,970.36
Highway T-Wide	Voucher #15 thru #26	\$11,677.52

(Regular Meeting of February 10, 2014 con't.)

The next meeting of the Town Board of the Town of New Bremen will be held on March 10, 2014 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman Aucter, the meeting was adjourned at 6:58 p.m. Carried unanimously.

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Elizabeth B. Jones, RMC  
Town Clerk/Tax Collector