

SPECIAL MEETING
December 27, 2021

DRAFT

The Special Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 27th day of December 2021.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Casandra M. Buell, Councilwoman
Douglas E. Herzig II, Hwy. Superintendent
Elizabeth B. Jones, Clerk
Absent - Joseph E. Aucter, Councilman and Alexis L. Lyndaker, Councilwoman

Attended by: Nicholas Astafan – DCO, Thomas Schantz

Supervisor Keys called the meeting to order at 6:30 p.m. with the Pledge to the Flag led by Councilman Becker.

This meeting was called to conduct end of the year business and other that comes forth.

**RESOLUTION NO. 128 OF 2021
APPROVAL OF MINUTES**

On a motion of Councilwoman Buell, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 3 Becker, Buell, Keys Nays 0

RESOLVED, the minutes of the December 13, 2021 meeting are approved.

COUNCIL REPORTS

Councilman Becker gave his final farewell to his fellow Board members and Clerk Jones. We will greatly miss him, but wish him the very best.

Councilwoman Buell reported on the following:

1. Free Wi-Fi – County approved free Wi-Fi access points to be installed within the county at no cost to the Towns, with most sites being located at local recreational areas. Ours is to be at our playground area and will have a 150' radius. This is to promote community development and tourism.
2. Planning Board – now have four residents interested in serving on the Towns planning board. They were asked to submit a letter of interest to the Town Clerk.

HIGHWAY

Highway Superintendent Herzig reported on the following:

1. Part-time Laborer – starting January 1st.
2. Building Improvements – Discussed making improvements to the municipal office building – such as painting, replace windows, refinish floors, ceiling tiles, etc.
3. New Pickup – delivery is still unknown. Discussed checking on other possible options.

ASSESSOR

Gov. Hochul passed an executive order waiving the renewal for the Senior Citizens Exemption for the 2022 Assessment Roll. This is by local option. Assessor Ball requested the Town Board consider passing a resolution adopting the executive order and sent a copy of a sample resolution. After review, the following resolution was presented.

**RESOLUTION NO. 129 OF 2021
REAL PROPERTY TAX EXEMPTIONS FOR 2022 ASSESSMENT ROLL**

On a motion of Councilwoman Buell, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 3 Becker, Buell, Keys Nays 0

WHEREAS, on December 26, 2021, the Governor of New York issued Executive Order 11.1, and

(Special Meeting of December 27, 2021 con't.)

**RESOLUTION NO. 133 OF 2021
OFFICIAL NEWSPAPER**

On a motion of Councilman Becker, seconded by Councilwoman Buell, the following resolution was
ADOPTED Ayes 3 Becker, Buell, Keys Nays 0

RESOLVED, the Official Newspaper will be the Journal & Republican, and be it further

RESOLVED, to also post to the linklewiscounty website.

**RESOLUTION NO. 134 OF 2021
BANK DESIGNATION**

On a motion of Supervisor Keys, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 3 Becker, Buell, Keys Nays 0

RESOLVED, the Bank Designation will be Community Bank in Lowville.

**RESOLUTION NO. 135 OF 2021
MEETING DATES, TIME & PLACE SET**

On a motion of Councilwoman Buell, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 3 Becker, Buell, Keys Nays 0

RESOLVED, the regular Town Board Meetings for 2022 will be held on the second Monday of the Month at 6:30 p.m. at the Town Municipal Office Building.

**RESOLUTION NO. 136 OF 2021
MILEAGE REIMBURSEMENT RATE**

On a motion of Councilwoman Buell, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 3 Becker, Buell, Keys Nays 0

RESOLVED, the mileage reimbursement rate will be the same rate as the federal/state government, which is currently set at .585 cents per mile for 2022.

BUDGET TRANSFERS

The accountants submitted a list of transfers for the 2021 budget year for accounts that were overspent. After discussion and review, the following resolutions were presented.

**RESOLUTION NO. 137 OF 2021
APPROVAL FOR TRANSFER OF FUNDS**

On a motion of Councilwoman Buell, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 3 Becker, Buell, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized to make the following transfers from A1990.4 - Contingent Fund to:

1. A1670.4 – Central Printing & Mailing Contractual Fund in the amount of - \$61
2. A9060.8 – Health Insurance Fund in the amount of \$1100
3. A1620.4 – Buildings Contractual Fund - \$14.36

SUPERVISOR

Supervisor Keys reported on the following:

1. ARPA Funds – Discussed making improvements to the highway garage to be used as usable living space in order to be covered under the ARPA funds.
2. Equipment Replacement Plan – Discussed ordering new tandem in 2022.
3. Tractor Purchase – Discussed possibly using CHIPS Funds to pay for a portion of the new tractor.
4. Sale of Tandem – Received payment from Butler Creek Dairy Farm for the purchase of the 2003 Sterling LT9500 as approved at the December 13th meeting. The Board directed Supervisor Keys to deposit the \$16,000 into the Equipment Reserve Fund.

