

SPECIAL MEETING  
December 27, 2016

**DRAFT**

The Special Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 27<sup>th</sup> day of December 2016.

Town Officer's Present: Peter J. Keys, Supervisor  
David L. Becker, Councilman  
Joseph E. Aucler, Councilman  
Steven Brooks, Councilman  
Marcus Bush, Councilman  
Jonathan M. Bush, Highway Superintendent  
Elizabeth B. Jones, Clerk  
Robert Ball, Assessor

Supervisor Keys called the meeting to order at 4:00 p.m. with the Pledge to the Flag. This meeting was called to conduct end of the year business and other that comes forth.

**RESOLUTION NO. 136 OF 2016  
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was  
ADOPTED Ayes 5 Becker, Aucler, Brooks, Bush, Keys Nays 0

RESOLVED, the minutes of the December 12, 2016 meeting are approved.

**COUNCIL REPORTS**

Councilman Becker reported that a burial in the New Bremen Rural Cemetery was put off until spring when the plot can be located. Clerk Jones suggested that the board set a cutoff date for burials due to in climate weather. The board will look at when renewing policies for 2017.

**DCO**

Our current DCO, Justin Hall informed us that he will not be remaining on as DCO for 2017, but will stay on until the end of January while we search for a replacement. Councilman Brooks spoke with Roger Burriss currently serving as DCO for other townships. He is not interested in serving as our DCO but did suggest a couple of people for the position. Supervisor Keys will follow up on them.

**ASSESSOR**

Assessor Ball submitted/reviewed a report on his office with the Board and addressed questions they had.

**RESOLUTION NO. 137 OF 2016  
APPOINTMENT OF DATA COLLECTOR**

On a motion of Councilman Bush, seconded by Councilman Aucler, the following resolution was  
ADOPTED Ayes 5 Becker, Aucler, Brooks, Bush, Keys Nays 0

RESOLVED, that Jeffrey K. Lawton is hereby reappointed as Data Collector/PT Assessor's Assistant for the term of 1/1/17 to 12/31/17



**RESOLUTION NO. 138 OF 2016  
APPOINTMENT OF COURT CLERK**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, that Aimee L. Murphy is hereby reappointed as Court Clerk for the term of 1/1/17 to 12/31/17

**RESOLUTION NO. 139 OF 2016  
MEETING DATES, TIME & PLACE SET**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the regular Town Board Meetings will be held on the second Monday of the Month at 6:00 p.m. at the Town Municipal Office Building.

**RESOLUTION NO. 140 OF 2016  
MILEAGE REIMBURSEMENT RATE**

On a motion of Councilman Bush, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the mileage reimbursement rate will be the same rate as the federal/state government, which is currently set at .535 cents per mile.

**RESOLUTION NO. 141 OF 2016  
BANK DESIGNATION**

On a motion of Councilman Aucter, seconded by Councilman Becker, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Bank Designation will be Community Bank in Lowville.

**RESOLUTION NO. 142 OF 2016  
OFFICIAL NEWSPAPER**

On a motion of Councilman Aucter, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, the Official Newspaper will be the Journal & Republican.

**RESOLUTION NO. 143 OF 2016  
APPOINTMENT OF HEALTH OFFICER**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, that Sean P. Harney is hereby reappointed as Health Officer for a 4 year term - 1/1/17 to 12/31/20



**RESOLUTION NO. 144 OF 2016  
APPROVAL FOR PAYMENT OF BILLS PRIOR TO AUDIT**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, Supervisor Keys has permission to pay certain utility bills (ex: health insurance, communications, electric and natural gas) prior to audit to avoid late fee charges.

**RESOLUTION NO. 145 OF 2016  
FOR THE MAINTENANCE OF SIDEWALKS**

On a motion of Councilman Aucter, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

WHEREAS, the New York State Department of Transportation proposes to reconstruct curb ramps on NYS Route 126, Town of New Bremen, PIN 7806.13 and

WHEREAS, the State will include as part of the construction, reconstruction or improvements of the above mentioned project, the construction of sidewalks pursuant to Section 10 Subsection 22, of the Highway Law and

WHEREAS, the State will provide for the construction of the above mentioned work, as shown on the contract plans relating to the project, now therefore be it

RESOLVED, that the Town of New Bremen approves the construction of sidewalks and the above mentioned work performed on the project and shown on the contract plans relating to the project and that the Town of New Bremen will maintain or cause to be maintained the relocated, reconstructed and/or constructed sidewalks performed as above stated and as shown on the contract plans, including the control of snow and ice, and be it

FURTHER RESOLVED, that the Clerk of this Board is hereby directed to transmit four (4) certified copies of the foregoing resolution to: New York State Department of Transportation, 317 Washington Street, Watertown, NY 13601 Attn: Brian A. Baxter, P.E.

**SUPERVISOR**

Supervisor Keys reviewed a few reports showing balances on accounts and expenses paid out thus far for 2016.

**RESOLUTION NO. 146 OF 2016  
AUDIT OF CLAIMS**

On a motion of Councilman Aucter, seconded by Councilman Brooks, the following resolution was  
ADOPTED Ayes 5 Becker, Aucter, Brooks, Bush, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #11 & #13 of 2016 in the following amounts.

General	Voucher #168 thru #173	\$2,497.63
Highway T-Wide	Voucher #165 thru #170	\$12,331.32
Highway T-Outside	Voucher #45 thru #45	\$3,319.42

(Special Meeting of December 27, 2016 con't.)

**DRAFT**

The next meeting of the Town Board of the Town of New Bremen will be held on January 9, 2017 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman Brooks, the meeting was adjourned at 4:43 p.m. Carried unanimously.

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Elizabeth B. Jones, RMC  
Town Clerk/Tax Collector