

REGULAR MEETING

December 10, 2012

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 10th day of December 2012.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Matthew E. Bush, Councilman
Ralph L. Bush, Councilman
Susan J. Sauer, Councilwoman
Donald Glenn, Deputy Hwy. Superintendent
Elizabeth B. Jones, Clerk
Aimee L. Murphy, Deputy Clerk/Court Clerk

Absent: Ralph H. Hall, Hwy. Superintendent

Attended by: Approximately 8 people

Supervisor Keys called the meeting to order at 5:15 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 138 OF 2012
APPROVAL OF MINUTES**

On a motion of Councilman M. Bush, seconded by Councilman R. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Resolved the minutes of the November 12, 2012 meetings are approved.

INSURANCE UPDATE

Bill Schaab, North Country Estates, reviewed the 2013 insurance policy with the Board and answered any questions they had. Cost for 2013 coverage will be \$19,531.50. An increase from 2012.

OPENING OF PUBLIC HEARING

The Public Hearing for the renewal of the Beaver Falls & Croghan Ambulance Contracts was declared open at 5:26 p.m. with the clerk presenting Proof of Publication in the Journal & Republican.

CLOSE OF PUBLIC HEARING

There were no questions or comments by the public pertaining to the renewal of the Ambulance Contracts. Therefore, the public hearing was hereby closed at 5:28 p.m. by Supervisor Keys.

**RESOLUTION NO. 139 OF 2012
BEAVER FALLS AMBULANCE CONTRACT**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Whereas a public hearing was held and all persons who appeared were heard, now therefore be it

(Regular Meeting of December 10, 2012 con't.)

Resolved that the Town of New Bremen does hereby enter into agreement with the Beaver Falls Fire Department, Inc. for emergency and general Ambulance Service for the Town of New Bremen residents, and therefore be it further

Resolved that the Beaver Falls Fire Department, Inc. shall receive \$8,000.00 per year and the Supervisor is authorized and directed to pay the Beaver Falls Fire Department, Inc. the above amount from the General Fund on or before March 1, 2013 & 2014 and that the completed 2 year contract will be filed in the Office of the Town Clerk.

**RESOLUTION NO. 140 OF 2012
CROGHAN AMBULANCE CONTRACT**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Whereas; a public hearing was held and all persons who appeared were heard, now therefore be it

Resolved; that the Town of New Bremen does hereby enter into agreement with the Croghan Fire Department, Inc. for emergency and general Ambulance Service for the Town of New Bremen residents, and therefore be it further

Resolved; that the Croghan Fire Department, Inc. shall receive \$8,800.00 per year and the Supervisor is authorized and directed to pay the Croghan Fire Department, Inc. the above amount from the General Fund on or before March 1, 2013 & 2014 and that the completed 2 year contract will be filed in the Office of the Town Clerk.

**RESOLUTION NO. 141 OF 2012
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilman M. Bush, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Resolved the Town Clerk's monthly report is approved as submitted.

**RESOLUTION NO. 142 OF 2012
AGREEMENT FOR THE EXPENDITURE OF HIGHWAY MONEYS**

On a motion of Councilwoman Sauer, seconded by Councilman M. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Resolved Pursuant to the provisions of Section 284 of the Highway Law we agree that moneys levied and collected in the Town for the repair and improvement of highways, shall be expended as follows:

General Repairs. The sum of \$471,300.00 shall be set aside to be expended for primary work and general repairs upon 64.73 miles of town highways, including sluices, culverts and bridges having a span of less than five feet and boardwalks or the renewals thereof.

FUEL BID OPENING

The Town Clerk presented Proof of Publication in the Journal & Republican for sealed bids for Diesel Fuel and Regular Unleaded Gas. One bid was received and is as follows:

	<u>Diesel Fuel</u>	<u>Unleaded Gas</u>
Simpson Fuel	3.40	2.9107

**RESOLUTION NO. 143 OF 2012
FUEL PURCHASE FOR 2013 YEAR**

On a motion of Councilman Becker, seconded by Councilman M. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Be It Resolved; to accept the fuel bid from Simpson Fuel for the year 2013.

**RESOLUTION NO. 144 OF 2012
JUSTICES MONTHLY REPORTS**

On a motion of Councilman M. Bush, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Resolved the Justices monthly reports are approved as submitted.

NYS RETIREMENT CONTRIBUTION 2013

Supervisor Keys reported that payment of the NYS Retirement Contribution for 2013 for the Town was paid prior to the meeting - \$71,993.00.

FUND BALANCE POLICY

Supervisor Keys forwarded sample policies to Attorney Farley for his review and will have Attorney Farley draft a policy for the next regular meeting.

HEALTH INSURANCE DEDUCTION

There was discussion regarding the method by which health insurance premium is deducted from the employee's paycheck. Supervisor Keys suggested deducting the health insurance premium from the employees paycheck prior to deducting taxes. This would lower their taxable income, therefore lessening the amount of taxes due. He is awaiting paperwork and will discuss with the employees when he has more definitive numbers.

(Regular Meeting of December 10, 2012 con't.)

**RESOLUTION NO. 145 OF 2012
WATER COMMISSIONER REAPPOINTMENT FOR
NO. 3 WATER DISTRICT**

On a motion of Councilman Becker, seconded by Councilwoman Sauer, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Whereas the office of Water Commissioner for the No. 3 Water District held by Francis Dicob, expires on December 31, 2012, now therefore

Be It Resolved that Francis Dicob is hereby reappointed as Commissioner of the No. 3 Water District for a 3 year term effective 1/1/13 thru 12/31/2015.

**RESOLUTION NO. 146 OF 2012
PLANNING BOARD APPOINTMENT**

On a motion of Councilwoman Sauer, seconded by Councilman M. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Whereas David Meyer's position on the Planning Board for the Town of New Bremen expires December 31, 2012 and he does not wish to be reappointed at this time, and now, therefore

Be It Resolved that Eugene Aueter is hereby appointed to the Planning Board for a five year term effective January 1, 2013 thru December 31, 2016.

HEALTH INSURANCE POLICY

Supervisor Keys drafted a Health Insurance Policy for the Boards review. It includes a breakdown of employee contribution rates for health insurance for 2013 through 2017. After lengthy discussion the following resolution was presented.

**RESOLUTION NO. 147 OF 2012
HEALTH INSURANCE POLICY**

On a motion of Supervisor Keys, seconded by Councilwoman Sauer, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Resolved the proposed Health Insurance Policy is approved and is filed in the Town Clerk's Office and is to be reviewed annually by the Board.

**RESOLUTION NO. 148 OF 2012
HIGHWAY EMPLOYEE WAGES SET**

On a motion of Supervisor Keys, seconded by Councilwoman Sauer, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Be It Resolved that the Deputy Hwy. Superintendent will receive \$16.70 per hour, MEO operators to receive \$16.50 per hour, Laborer to receive \$15.50 per hour, Part-time MEO operator with CDL License to receive \$16.50 per hour, Part-time Laborer to receive \$13.00 per hour.

(Regular Meeting of December 10, 2012 con't.)

**RESOLUTION NO. 149 OF 2012
WAGES SET FOR APPOINTED OFFICIALS**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Be It Resolved that the Assessor's Part-Time Assistant/Data Collector is to receive \$12.00 per hour, Deputy Town Clerk is to receive \$12.00 per hour and the Court Clerk is to receive \$12.00 per hour effective January 1, 2013.

AUDIT COMMITTEE

Supervisor Keys stated that a two (2) person committee needs to be formed for the purpose of auditing 2012 accounting records for the Supervisor/CFO, Town Clerk, Tax Collector and Justice Court. Councilman M. Bush and Councilwoman Sauer volunteered to be the committee.

ORGANIZATIONAL MEETING

Supervisor Keys set an organizational meeting for December 17, 2012 at 5:15 p.m.

**RESOLUTION NO. 150 OF 2012
SUPERVISOR'S MONTHLY REPORT**

On a motion of Councilwoman Sauer, seconded by Councilman R. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Resolved the Supervisor's monthly report is approved as submitted.

**RESOLUTION NO. 151 OF 2012
AUDIT OF CLAIMS**

On a motion of Councilman R. Bush, seconded by Councilman M. Bush, the following resolution was
ADOPTED Ayes 5 Becker, M. Bush, R. Bush, Sauer, Keys Nays 0

Resolved that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #10 & #12 of 2012 in the following amounts.

General	Voucher #160 thru #168	\$916.50
Highway T-Wide	Voucher #155 thru #166	\$11,011.03
Highway T-Outside	Voucher #29 thru #30	\$5,821.85

With no further business, on a motion of Councilman Becker, seconded by Councilman R. Bush, the meeting was adjourned at 7:13 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector