

REGULAR MEETING
August 10, 2020

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 10th day of August 2020.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Joseph E. Aucter, Councilman
Casandra M. Buell, Councilwoman
Alexis L. Lyndaker, Councilwoman
Douglas E. Herzig II, Hwy. Superintendent
Elizabeth B. Jones, Clerk

Attended by: John Young - Deputy DCO, Ian Gilbert – Legislator

Supervisor Keys called the meeting to order at 6:30 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 82 OF 2020
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilwoman Buell, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, the minutes of the July 13, 2020 meeting are approved.

SOLAR LAW

Board reviewed the updated “proposed” Local Law No. 1 of 2020 – Regulation of Solar Energy Systems in the Town of New Bremen. Due to changes in the first draft of the solar energy law, Attorney Farley stated the Board will need to hold another public hearing. After review and discussion, the following resolution was presented.

**RESOLUTION NO. 83 OF 2020
PUBLIC HEARING SET FOR “PROPOSED” LOCAL LAW NO. 1 OF 2020**

On a motion of Councilwoman Lyndaker, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Aucter, Lyndaker, Keys Recusal 1 Buell Nays 0

RESOLVED, that a Public Hearing will be held by the Town Board of the Town of New Bremen on September 14, 2020, at 6:30 p.m. located at 8420 State Route 812, Lowville, New York 13367 to consider the adoption of “proposed” Local Law No. 1 of 2020 - Regulation of Solar Energy Systems in the Town of New Bremen and it may be known as the “Solar Energy System Law of the Town of New Bremen”.

COUNCIL REPORTS

Councilman Becker – reported an issue with excessive goose droppings on the beach which makes it difficult for people to enjoy it. Discussed the possibility of obtaining funding through the Beaver River Water Shed project. Councilwoman Lyndaker offered to contact the DEC for more information. Also, discussed the Highway crew removing the old shed that's on the beach as people are leaving garbage in there.

Councilwoman Buell – The Chamber of Commerce is looking at hosting a polar plunge on the Crystal Pond in New Bremen this winter.

Councilwoman Lyndaker – Would like to discuss some issues concerning the operations of the New Bremen Rural Cemetery. Records for the cemetery are limited and maps are worse, which makes it very difficult to locate available burial plots. Clerk Jones asked the Board about finding someone to help with plot locations and mapping of the cemetery would be very helpful. Or consider not selling plots anymore. Supervisor Keys will contact a Mr. Kuhl pertaining to mapping and website as he is working on several cemeteries in the Town of Croghan.

RETENTION AND DISPOSITION SCHEDULE

NYS Archives has revised and consolidated its local government records retention disposition schedules and is issuing a single, comprehensive retention schedule for all types of local governments on August 1, 2020. The new schedule LGS-1 or Retention and Disposition Schedule for New York Local Government Records supersedes and replaces all other schedules – CO-2, MU-1, MI-1 and ED-1. All local governments must adopt LGS-1 prior to utilizing it and must by January 1, 2021. The schedule is available for download. After discussion, the following resolution was presented.

**RESOLUTION NO. 84 OF 2020
ADOPTION OF THE RETENTION AND DISPOSITION SCHEDULE FOR
NEW YORK LOCAL GOVERNMENT RECORDS (LGS-1)**

On a motion of Councilman Aucter, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, by the Town Board of the Town of New Bremen that Retention and Disposition Schedule for New York Local Government Records (LGS-1), is pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- a. Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein;
- b. Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

**RESOLUTION NO. 85 OF 2020
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilwoman Lyndaker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

HIGHWAY SUPERINTENDENT

Highway Superintendent Herzig reported on the following:

- 1. 1.6 miles on Artz Rd. paved and shoulders put on by Co. Highway Dept.
- 2. Culverts changed and shoulders cut on 2 miles of Erie Canal Rd. Paving week of August 10th.
- 3. Summer youth worker, Cole Bennett has been approved to work 40 hrs. a week.
- 4. Restocking stone and crushed gravel stock piles.
- 5. Assisting other Towns with paving and in return they will help us.
- 6. Changing 4 culverts, couple driveway pipes and tearing up a section of the Soft Maple Rd. for repair.
- 7. Several barrels and lights have been stolen from the roadside. Notified the local authorities and will keep a look out. Value of items stolen – approximately \$1200 to \$1500.

**RESOLUTION NO. 86 OF 2020
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Becker, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

DCO

Upcoming training - August 13th at 2p is a webinar from NYS Ag & Markets regarding dog & animal care and additional information regarding the Corona virus, then on Sept 17th 9a until 4p at the Oswego Animal Control Facility. Ag & Markets Reps, veterinarians, law enforcement talking about law and upcoming proposed changes, handling and caring methods and other issues. There is no cost, only expense will be mileage and lunch and as this is education and training this expense will be split between Denmark, Lowville & New Bremen as in the past. After discussion, the following resolution was presented.

**RESOLUTION NO. 87 OF 2020
DCO TRAINING APPROVED**

On a motion of Councilwoman Lyndaker, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, that DCO Astafan is authorized to attend the training on September 17, 2020; and also approve training costs which is to be shared by the three towns.

**RESOLUTION NO. 88 OF 2020
DCO MONTHLY REPORT**

On a motion of Councilwoman Buell, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, the DCO's monthly report is approved as submitted.

COUNTY

Ian Gilbert, Legislator for District No. 4 briefed the Board on happenings at the County level.

1. COVID-19 testing numbers are much lower than they were aiming to achieve.
2. Good Ol' Spokes bike shop in Croghan approached the County about the possibility of creating a mountain bike trail in the Hoch Memorial Forest, which is owned by the County, located on 812 in the Town of New Bremen. They would maintain the trail and the town would have no assets in the project.
3. No new progress with Geronimo Energy and the proposed solar project.

SUPERVISOR CORRESPONDENCE

Supervisor Keys reported on the following:

1. Received insurance check for repair of Highway Superintendent's pickup by Wolff's Body Shop - paid in full.
2. Received check from Auction's International for sale of the dually pickup – transfer to equipment reserve fund?
After discussion, the following resolution was presented.

**RESOLUTION NO. 89 OF 2020
TRANSFER OF FUNDS**

On a motion of Councilwoman Buell, seconded by Councilman Aucter, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, authorizing Supervisor Keys to transfer funds received from the sale of the 2015 F-350 Dually Pickup in the amount of \$27,500.00 into the Highway Equipment Reserve Fund.

**RESOLUTION NO. 90 OF 2020
SUPERVISOR'S FINANCIAL REPORT**

On a motion of Councilman Becker, seconded by Councilwoman Lyndaker, the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, the Supervisor's monthly financial report is approved as submitted.

**RESOLUTION NO. 91 OF 2020
AUDIT OF CLAIMS**

On a motion of Councilwoman Buell, seconded by Councilwoman Lyndaker the following resolution was
ADOPTED Ayes 5 Becker, Aucter, Buell, Lyndaker, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #7 & #8 of 2020 in the following amounts and also approved the report of prior to audit payments for insurance and utility payments.

General	Voucher #79 thru #88	\$1,153.50
Highway T-Wide	Voucher #74 thru #78	\$1,454.77
Highway T-Outside	Voucher #16 thru #18	\$119,445.30
H. Insurance - \$9,211.96		
Utilities - \$1,445.52		

OTHER BUSINESS

Councilman Aucter suggested purchasing Ipads or tablets for Board members and feels it would save on time and unnecessary paperwork and they would get passed down from one council person to the next. The Board asked that he obtain cost estimates for budget time.

The next meeting of the Town Board of the Town of New Bremen will be held on September 14, 2020 at 6:30 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilwoman Lyndaker, the meeting was adjourned at 7:35 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector