

REGULAR MEETING
August 8, 2016

DRAFT

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 8th day of August 2016.

Town Officer's Present: Peter J. Keys, Supervisor
David L. Becker, Councilman
Steven Brooks, Councilman
Marcus Bush, Councilman
Jonathan M. Bush, Hwy. Superintendent
Elizabeth B. Jones, Clerk
Errol A. Aucter, Justice

Absent - Joseph E. Aucter, Councilman

Attended by: Approximately 3 people

Supervisor Keys called the meeting to order at 6:02 p.m. with the Pledge to the Flag.

**RESOLUTION NO. 82 OF 2016
APPROVAL OF MINUTES**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

RESOLVED, the minutes of the July 11, 2016 meeting are approved.

PRIVILEGE OF FLOOR

Supervisor Keys opened the floor to the public for comment. Penny Everson of 6598 Tillman Road, Town of New Bremen, asked the Board to consider a speed reduction on the Tillman Road. She has started obtaining signatures from residents on the Tillman Road in support of the speed reduction and will obtain more if needed. Highway Superintendent Bush explained that a request has been received by the Board for a speed reduction and that he is currently working with the State DOT. The decision as to whether a speed reduction will be put in place and what it should be set at, is ultimately up to the NYS DOT.

BEAVER RIVER RECREATION

Darlene Hunkins, President of the Beaver River Recreation Association submitted a financial report to the Board for their review and asked that they consider increasing their budgeted funds for the BRRA for 2017. The beach was closed on August 1, 2016 due to lack of funds to operate.

SITE PLAN REVIEW

The Lewis County Planning Board did review the site plan review application submitted by Wade J. Mattis and forwarded their letter of approval with conditions. After discussion, the following resolution was presented.

**RESOLUTION NO. 83 OF 2016
SITE PLAN REVIEW APPLICATION NO. 1 OF 2016**

On a motion of Councilman Bush, seconded by Councilman Becker, the following resolution was
ADOPTED 4 Becker, Brooks, Bush, Keys Nays 0

WHEREAS, the County Planning Board did review Site Plan Review Application No. 1 of 2016 submitted by Wade J. Mattis, 8741 Cut Off Rd., Croghan, New York, to construct a 7200 square foot addition to an existing building, to be located at 8741 Cut Off Rd., Town of New Bremen, New York, Tax Map #163.00-01-05.210, pursuant to General Municipal Law, Article 12-B, Section 239-M, and

WHEREAS, the County Planning Board did approve the application with conditions, now therefore be it

RESOLVED, the Town Board of the Town of New Bremen hereby accepts the report by the County Planning Board and gives its final approval of Site Plan Review Application No. 1 of 2016 and that the conditions set forth by the County Planning Board are required to be met and enforced by Zoning Officer, Ward Dailey.

*Copy of said report is included at the end of these minutes.

**RESOLUTION NO. 84 OF 2016
TOWN CLERK'S MONTHLY REPORT**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

RESOLVED, the Town Clerk's monthly report is approved as submitted.

HIGHWAY

Highway Superintendent Bush has finalized and submitted the CHIPS paperwork and payment should be received sometime in September.

**RESOLUTION NO. 85 OF 2016
JUSTICES MONTHLY REPORTS**

On a motion of Councilman Becker, seconded by Councilman Bush, the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

RESOLVED, the Justices monthly reports are approved as submitted.

JCAP GRANT

Judge Aueter asked the Board for permission to apply for a grant through the Justice Court Assistance Program. They would like to apply to purchase a new judge's bench and would like to get a quote from Ron Roes to build it. He recently built a new bench for the Town of Lowville. After discussion the following resolution was presented.

**RESOLUTION NO. 86 OF 2016
ASSISTANCE PROGRAM GRANT APPLICATION**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

WHEREAS, New York State pursuant to Chapter 280 of the Laws of 1999 has established the Justice Court Assistance Program (JCAP) to enable towns to apply to the chief Administrative Judge for a grant of state funds to assist in the operation of the Town Justice Court, and

WHEREAS, the Town of New Bremen Justice Court is in need of various goods and/or services that will allow the court to better serve the community, and

WHEREAS, the Town of New Bremen Justice Court has prepared an application to receive a Justice Court Assistance Program Grant (JCAP) in order to purchase the various goods and/or services, be it

RESOLVED, the Town of New Bremen authorizes the Town of New Bremen Justice Court to submit an application to the Justice Court Assistance Program (JCAP) for the state fiscal year ending March 31, 2017, be it further

RESOLVED, that the Town Supervisor is authorized to execute the Certification on the Justice Court Assistance Program Grant Application.

AG & MARKETS

Supervisor Keys received reports in good standing for the Lewis Co. Humane Society and DCO, Justin Hall.

FIT TRAIL GRANT FUNDS

Supervisor Keys reported there is enough grant funds left from the fit trail to purchase a new flowering crab tree to replace the one that died. Highway Superintendent Bush agreed to purchase and plant the new tree.

TAX ASSESSMENT CHALLENGE

Supervisor Keys received a notice from the Lewis County Attorney notifying the Town of their share of attorney fees for the Iroquois Gas tax assessment challenge. Towns share is \$466.98 and is on this month's abstract for payment.

UNSAFE BUILDING

Supervisor reported an unsafe building located on the Stoffle property on the Tillman Road, to Zoning Officer, Ward Dailey. He is concerned for the residents and about rabid animals, etc. taking refuge in the building. Mr. Dailey is looking in to it.

CADY PROPERTY

Supervisor Keys asked Attorney Farley for advice on the legal rights of the vehicles located on the Cady property, located at 8476 State Rte. 812, Tax Map #163.00-02-36.000 and how to proceed. He will also be contacting obtaining quotes on the cleanup of the site along with fees to haul and dispose of the debris.



**RESOLUTION NO. 87 OF 2016
SUPERVISOR'S FINANCIAL REPORT**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

RESOLVED, the Supervisor's monthly financial report is approved as submitted.

**RESOLUTION NO. 88 OF 2016
AUDIT OF CLAIMS**

On a motion of Councilman Becker, seconded by Councilman Brooks the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #6 & #8 of 2016 in the following amounts.

General	Voucher #107 thru #116	\$2,180.98
Highway T-Wide	Voucher #108 thru #116	\$5,418.45
Highway T-Outside	Voucher #21 thru #25	\$110,200.81

**RESOLUTION NO. 89 OF 2016
EXECUTIVE SESSION**

On a motion of Councilman Brooks, seconded by Councilman Becker, the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

RESOLVED, to move into Executive Session at 6:44 p.m. to discuss employee guidelines.

Supervisor Keys took notes hereafter.

**RESOLUTION NO. 90 OF 2016
REGULAR SESSION**

On a motion of Councilman Becker, seconded by Councilman Brooks, the following resolution was
ADOPTED Ayes 4 Becker, Brooks, Bush, Keys Nays 0

RESOLVED, to return to regular session at 7:24 p.m.

The next meeting of the Town Board of the Town of New Bremen will be held on September 12, 2016 at 6:00 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilman Becker, seconded by Councilman Bush, the meeting was adjourned at 7:25 p.m. Carried unanimously.

Elizabeth B. Jones, RMC
Town Clerk/Tax Collector