

REGULAR MEETING  
APRIL 8, 2024

**DRAFT**

The Regular Meeting of the Town Board of the Town of New Bremen, County of Lewis and the State of New York was held at the Town Municipal Office Building, 8420 State Rte. 812, New Bremen, New York on the 8<sup>th</sup> day of April 2024.

Town Officer's Present: Peter J. Keys, Supervisor  
Joseph E. Aucter, Councilman  
Alexis L. Lyndaker, Councilwoman  
Thomas J. Schantz, Councilman  
Marcus C. Bush, Councilman  
Douglas E. Herzig, Highway Superintendent  
Elizabeth B. Jones, Clerk

Also present: Nick Astafan – DCO, Barry Lyndaker – Legislator, Bill Mueller – BRAC, Kenny Zehr, Spencer O'Brien and Joanne Dicob

Supervisor Keys called the meeting to order at 6:30 p.m. with the Pledge to the Flag with invocation.

**RESOLUTION NO. 38 OF 2024**

**APPROVAL OF MINUTES**

On a motion of Councilman Aucter, seconded by Councilwoman Lyndaker, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Bush, Keys Nays 0

RESOLVED, the minutes of the March 11, 2024 meeting are approved.

**DOG CONTROL**

DCO Astafan briefed on the following items:

- Training November 5-7<sup>th</sup> in Guilderland, NY. Town of Lowville approved already and he is looking for permission from New Bremen. Cost will be split between the two (2) towns.
- Been a couple recent instances with stray dogs and the need to capture by use of a live trap. His liability insurance will not cover the use of live traps. Lewis Co. Humane Society and another local organization are able to use live traps. The town can direct people to contact them if further instances like this occur.

After discussion, the following resolution was presented.

**RESOLUTION NO. 39 OF 2024**

**APPROVAL FOR DCO TO ATTEND CONFERENCE**

On a motion of Councilman Aucter, seconded by Councilman Bush, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Bush, Keys Nays 0

RESOLVED, the DCO is hereby approved to attend the conference/training for DCO's in Guilderland, NY, November 5-7<sup>th</sup> 2024, cost of which to be split between the Town of Lowville and New Bremen.

**RESOLUTION NO. 40 OF 2024**

**DCO MONTHLY REPORT**

On a motion of Councilwoman Lyndaker, seconded by Councilman Schantz, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Bush, Keys Nays 0

RESOLVED, the DCO monthly report is approved as submitted.

**PRIVILEGE OF FLOOR**

Supervisor Keys opened the floor for public comment. Kenny Zehr would like permission to run 4200' of electrical line from the Soft Maple Road up the Frank Kirch Road (seasonal road) to his residence in the Town of Croghan. The line

would be placed 3' down along the side of the road within the towns right of way. Mr. Zehr is contracting with Spencer O'Brien to complete the installation. Attorney Farley does not recommend it as it could be a liability issue for the town at a later time. After further discussion it was decided to contact UDig NY for more information along with Attorney Farley concerning the liability issue. Mr. O'Brien stated he will also contact UDig NY. Mr. Zehr and Mr. O'Brien left the meeting at 6:50 p.m.

### **BRAC-1**

Bill Mueller, our local representative on the Beaver River Advisory Council (BRAC-1). Their organization has \$100,000 in available funding for projects along or near the Beaver River. It was suggested he contact the Beaver River Recreation Association as they may have a need or use for such funds. The board thanked Mr. Mueller for his time and efforts. He left the meeting at 7:03 p.m.

### **COUNCIL REPORTS**

Councilwoman Lyndaker reported on the following:

- Clean Energy Program – submitted fleet information to fulfill the required points needed to receive the \$10,000 grant funding. It appears the funds could be used to replace the old boiler with a new, more energy efficient boiler system.

Councilman Aucter

- Community Day – discussed having an open house for the community to walk through our municipal buildings, view equipment and see the operations of the town.
- Lowville Summer Youth Rec – attended a meeting. They are looking for funding.

Councilman Schantz

- National Grid – transmission line upgrade? Legislator Lyndaker stated NG cancelled recent meetings with the county. Nothing new at this time.

### **RESOLUTION NO. 41 OF 2024**

#### **TOWN CLERK & TAX COLLECTOR'S MONTHLY REPORTS**

On a motion of Councilman Aucter, seconded by Councilwoman Lyndaker, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Bush, Keys Nays 0

RESOLVED, the Town Clerk and Tax Collector's monthly reports are approved as submitted.

### **CLERK/COLLECTOR**

Clerk Jones reported on the following:

- John Scanlon submitted his resignation from the BAR. Need to find a replacement as soon as possible.
- 2<sup>nd</sup> Tax Notices for unpaid tax parcels will be sent out by April 26<sup>th</sup>
- Updated town website with planning and ZBA members along with minutes for ZBA.
- Sent copy of the Justice Court audit report to Unified Court System per their request.

### **HIGHWAY**

Highway Superintendent Herzig reported on the following:

- New Tandem – is in Syracuse. Need to finalize the paperwork for financing. The thirty-day (30) period for transfer of funds from the equipment reserve ends the 11<sup>th</sup> of April, which was subject to permissive referendum. No petition filed yet.
- Tandem Quote – reviewed the updated quote from Allegiance Trucks for a new HX520 6x4 Chassis (18 speed) with Viking Plow Package, via state contract for \$244,665.00. Will not be built until 2025 and more than likely take delivery in 2026. After discussion a resolution was presented and follows this section.
- Quote – board reviewed quote from BearCom for a new repeater which includes installation and tuning of base repeater - \$13,519.11. An RFP is required per towns procurement policy. Mr. Herzig will write it up.
- Part-time Laborer – discussed hiring another part-time laborer for the summer on a call in basis. The board agreed as long as we stay within budget.
- Brewery Road Culvert Replacement – all paperwork is complete.

**RESOLUTION NO. 42 OF 2024  
AUTHORIZATION TO PURCHASE NEW TANDEM**

On a motion of Councilman Aucter, seconded by Councilman Schantz, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Bush, Keys Nays 0

RESOLVED, the Town Board hereby authorizes the purchase of 1 – HX520 6x4 Chassis (18 speed) with Viking Plow Package per quote from Allegiance Trucks for \$244,665.00 via Onondaga County Contract #10914.

**RESOLUTION NO. 43 OF 2024  
JUSTICE MONTHLY REPORT**

On a motion of Councilman Aucter, seconded by Councilman Schantz, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Marcus, Keys Nays 0

RESOLVED, the Justice monthly report is approved as submitted.

**JUSTICE SALARY**

Scott Lawrence with the accountant’s office is looking into the legalities of increasing Judge Murphy’s salary. Supervisor Keys will also contact the Association of Towns (AOT) for more information.

**RESOLUTION NO. 44 OF 2024  
SUPERVISOR’S FINANCIAL REPORTS**

On a motion of Councilwoman Lyndaker, seconded by Councilman Bush, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Bush, Keys Nays 0

RESOLVED, the Supervisor’s monthly financial reports for February and March are approved as submitted.

**RESOLUTION NO. 45 OF 2024  
AUDIT OF CLAIMS**

On a motion of Councilman Aucter, seconded by Councilwoman Lyndaker, the following resolution was  
ADOPTED Ayes 5 Aucter, Lyndaker, Schantz, Bush, Keys Nays 0

RESOLVED, that Supervisor Keys is authorized and directed to pay the following amounts on Abstract #4 of 2024 and also approved the report of prior to audit payments for insurance, utilities, quarterly insurance stipend.

|  |                      |            |
|--|----------------------|------------|
| General  | Voucher #54 thru #60 | \$1,462.71 |
| Highway T-Wide                                 | Voucher #31 thru #45 | \$7,271.35 |
| H. Insurance - \$11,178.51                     |                      |            |
| Utilities - \$1,840.12                         |                      |            |
| Comptroller – did not receive an invoice       |                      |            |
| 4 Employees Health Insurance Stipend - \$1,000 |                      |            |

The next regular meeting of the Town Board of the Town of New Bremen will be held on May 13, 2024 at 6:30 p.m. at the Town Municipal Office Building.

With no further business, on a motion of Councilwoman Lyndaker, seconded by Councilman Aucter, the meeting was adjourned at 8:31 p.m. Carried unanimously.

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Respectfully Submitted  
Elizabeth B. Jones, RMC  
Town Clerk/Tax Collector